

May 1, 2020

Hon. David Fuentes  
Commissioner, Hidalgo County Pct. #1  
1902 Joe Stephens  
Weslaco, TX 78596

**RE: Contract # C-17-315-03-13 ~ Hidalgo County Precinct No. 1 Tax Office  
Work Authorization No. 1 ~ Hidalgo County Precinct No. 1 Tax Office –  
Construction Management Services  
PO #778474**

Dear Commissioner Fuentes:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of April 2020 on the subject referenced project.

The following is attached:

- Invoice No. 10049

The following is a narrative of the progress for this period.

<b>TASK</b>	<b>% Complete</b>
<b>1.0 – Pre-Design Phase Services (Generate Project Management Plan)</b>	<b>100%</b>
<b>UPDATED:</b> This task is complete. Please refer to invoice dated June 1, 2018.	
<b>2.0 – Design Phase Services</b>	
<b>2.1 – Oversight of A/E Design Team/Plan Review/Value Engineering</b>	<b>100%</b>
<b>UPDATED:</b> This task is complete. Please refer to invoice dated April 1, 2019.	
<b>2.2 – Contractor Qualification/Bid Solicitation &amp; Selection</b>	<b>100%</b>
<b>UPDATED:</b> This task is complete. Please refer to invoice dated August 1, 2018.	

<b>3.0 – Construction Phase Services</b>		
<b>3.1 – Construction &amp; Contract Management</b>		<b>80%</b>
<p><b><u>UPDATED:</u></b> B2Z continues to coordinate all aspects of construction, contract management and manage all project documentation.</p> <p><b>Pending RFI's:</b></p> <ul style="list-style-type: none"> <li>• #034 – HVAC</li> </ul> <p><b>Pending Sample Approval:</b></p> <p><b>Pending Submittals:</b></p> <ul style="list-style-type: none"> <li>• #038 – Keying</li> </ul> <p><b>Change Proposals/Orders:</b></p> <ul style="list-style-type: none"> <li>○ \$3,315.20 for Architectural change of Spec. on color of Aluminum Framed entrances. This amount will be deducted from the Owner's Contingency Allowance.</li> <li>○ \$3,137.60 for fire alarm conduits &amp; back boxes (Pending)</li> <li>○ \$1,037.18 for fire dampers (Pending)</li> <li>○ \$740.00 to build Chase for sprinkler lines at foyer and room A110 not on plans left out by Architect</li> </ul>		
<b>3.2 – Daily Field Reports and Progress Photos</b>		<b>80%</b>
<p><b><u>UPDATED:</u></b> Conducting daily job-site inspections to document the following: Job-site conditions, weather conditions, job-site safety, job progress, material deliveries, and installed construction. Documented inspection findings via job reports and photo journal.</p> <p><b>Project Schedule: (No Change Since last report)</b></p> <ul style="list-style-type: none"> <li>• Project Start Date - 08/14/2019</li> <li>• Original Completion Date - 04/21/2020</li> <li>• Granted Weather Days - 19 days</li> <li>• Project Completion Date - 05/10/2020</li> <li>• Proposed Change Proposals</li> <li>• 7 days</li> <li>• 14 days</li> <li>• Covid-19 Delays – TBD</li> <li>• Tentative Project Completion Date – 05/31/2020</li> </ul>		

<p><b>Project Delays:</b></p> <ul style="list-style-type: none"> <li>• 19 days due to weather</li> <li>• TBD - Covid-19</li> <li>• Lack of response from Architect</li> </ul> <p><b>Completed Tasks:</b></p> <ul style="list-style-type: none"> <li>• Installation of Drywall</li> <li>• Tape/float/texture w/ primer and 1<sup>st</sup> coat of paint</li> <li>• All windows are installed</li> <li>• Ceiling Grid</li> <li>• Fire suppression system</li> <li>• HVAC ducts</li> <li>• Fire dampers</li> </ul> <p><b>Tasks In-Progress:</b></p> <ul style="list-style-type: none"> <li>• Veneer masonry.</li> <li>• Flashing and sealing on exterior walls</li> <li>• Electrical; pulling wires to above ceiling circuits</li> <li>• Installation of data lines</li> <li>• Tile in restrooms</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li>• Owner/Architect/Contractor (OAC) Bi-Weekly Meetings. These meetings are held at Precinct No.1 Administration Office. B2Z facilitates discussion of general project topics, administrative items, project progress, document management, open issues, and any other new business. <ul style="list-style-type: none"> <li>○ 04/20/2020 on site Block Veneer Issues Meeting</li> <li>○ 04/28/2020 Project Status Meeting/Walk Thru</li> </ul> </li> </ul>		
<b>4.0 – Project Close Out</b>		<b>0%</b>
<b><u>UPDATED:</u></b> Task has not begun.		
<b>5.0 – Meetings &amp; Coordination on Project Development w/Stakeholders</b>		<b>100%</b>
<p><b><u>UPDATE:</u></b> This task is complete. Refer to invoice date May 1, 2019.</p>		

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

A handwritten signature in blue ink, appearing to read 'CDelAngel', is positioned above a horizontal line.

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Carlos Del Angel, PMP  
Senior Project Manager  
B2Z Engineering, LLC



P.O. Box 2724  
 McAllen, Tx. 78502  
 (956) 585-3773

## Invoice

Date	Invoice #
5/1/2020	10049

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez  
 P.O. Box 2724  
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #1  
 1902 Joe Stephens  
 Weslaco, TX 78596

Project Info:

Contract #C-17-315-03-13 WA#1  
 Tax Office  
 Construction Mgmt Services  
 B2Z JOB: 1101  
 PO # 778474

**Billing Period**                      **April 2020**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
<b>Task 1.0</b> - Pre-Design Phase Services	\$ 5,432.82	\$ 5,432.82	\$ -	\$ 5,432.82	100%
<b>Task 2.1</b> - Oversight of A/E Design Team/Plan Review/Value Engineering	\$ 4,510.24	\$ 4,510.24	\$ -	\$ 4,510.24	100%
<b>Task 2.2</b> - Contractor Qualification/Bid Solicitation and Selection (CMAR Delivery Method)	\$ 5,842.92	\$ 5,842.92	\$ -	\$ 5,842.92	100%
<b>Task 3.1</b> - Construction & Contract Management	\$ 13,454.00	\$ 10,090.50	\$ 672.70	\$ 10,763.20	80%
<b>Task 3.2</b> - Daily Field Reports and Progress Photos	\$ 38,925.46	\$ 29,194.10	\$ 1,946.27	\$ 31,140.37	80%
<b>Task 4.0</b> - Project Close Out	\$ 2,255.12	\$ -	\$ -	\$ -	0%
<b>Task 5.0</b> - Meetings & Coordination on Project Development Activities w/Stakeholders	\$ 15,093.98	\$ 15,093.98	\$ -	\$ 15,093.98	100%
<b>Direct Expenses</b>	\$ 4,465.07	\$ 3,572.06	\$ 223.25	\$ 3,795.31	85%
<b>Total For This Billing Period</b>				<b>2,842.22</b>	

Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
1	\$89,979.61	\$73,736.62	85.1%	\$13,400.77

Aisha Gonzalez - President