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**Subject:** Cybersecurity Awareness Training Requirement  
**Importance:** High

Good Morning,

As defined in Section 2054.5192 of the Texas Government Code, Health and Human Services (HHS) shall require any Contractor with direct access into a state computer system or database to complete a cybersecurity training program certified by the Department of Information Resources (DIR). Please see the attached letter that has the steps to complete this requirement.

If you do not have access to a DIR certified training and would like to use the HHS cybersecurity training you may do so by going to the following website:

- <https://learningportal.dfps.state.tx.us/login/index.php>
- Create an account.
- Once in the site look for training that says, "**Required Training for HHS Contractors**".

Other options on how to take the training are listed on the attached letter.

*Please submit the completed **HHS Form 3834** to the WIC contract manager by April 30, 2020.*

If you have any questions about this requirement please contact the WIC contract manager, Cynthia Wright at [Cynthia.wright@hhsc.state.tx.us](mailto:Cynthia.wright@hhsc.state.tx.us).

HHSC staff are currently teleworking, please feel free to contact me on my cell phone number below if you need any additional assistance. Thank you.

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