

2802 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

May 18, 2020

Appraisal & Collection Technologies, LLC
Attn: Adrian Garza, President
911 Central Parkway North
San Antonio, TX 78232

EM: Adrian.garza@lgbs.com

Re: Renewal/Extension Notice/HB 1295 Form Required
Contract/Renewal# C-15-070-06-23 / New Extension № E-20-044
Hidalgo County Tax Office - "Automated Tax Collection System"

Dear Mr. Garza,

Be advised, that County has chosen the option to exercise the **two (2) year renewal terms, under the same rates, terms and conditions as provided in the current contract** with your company for the referenced project. The County is required, as of **January 1, 2016**, to comply with the Texas Government Code, §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

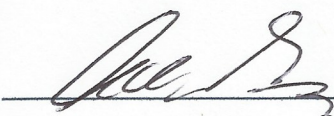
In order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of Form 1295, provide Reference No. **E-20-044**. Once completed and filed, "unsworn declaration" Form 1295 must be printed, signed and submitted to our office by the deadline stated below.

In order to maintain the schedule for presentation to Commissioners Court, the signed and "unsworn declaration" Form 1295 must be received in our office completed by no later than 9:00 a.m. on **Thursday, May 21, 2020**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed an "unsworn declaration" may result in delay of renewal.

In, addition, please include your **"Updated Certificate of Insurance"** with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: yolanda.velasquez@co.hidalgo.tx.us by no later than date reflected above.

By:  _____ Date: 5/19/2020

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.

Sincerely,

Yolanda Velasquez

Yolanda Velasquez,
Contract Specialist II