



2802 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

May 19, 2020

South Texas Land Investigations

Bidder's name

Attn: Jorge A. Lopez

3111 W. Freddy Gonzalez Drive

Address

Edinburg, Texas 78539

City, State, Zip Code

email: stxland.lopez@gmail.com

**Re: HB Form 1295 Required 60 Day Extension Notice
Contract/Renewal# E-19-108-05-21 -Hidalgo County- "Title Report Services"**

Dear Mr. Lopez,

Be advised, that County has chosen the option to exercise the sixty (60) day extension (under same rates, terms and conditions) with **South Texas Land Investigations** for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.


In order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Reference No. E-19-108-05-21** Once completed and filed, "*unsworn declaration*" Form 1295 must be printed, signed and submitted to our office by the deadline stated below.

In order to proceed with approval of **60 Day Extension** for referenced project by **Commissioners Court on May 26, 2020**, the signed notarized "**HB Form 1295**" and "**Extension Notice**" must be received in our office completed **by no later than Wednesday, May 20, 2020 or sooner if possible**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your "**Updated Certificate of Insurance**" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: yolanda.velasquez@co.hidalgo.tx.us by no later than date reflected above.

By: 

Date: May 19, 2020

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.

Sincerely,

Martha L. Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/yzv
Enclosures