



FW: New COVID-19 Contract

1 message

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To: "Mike.escaname@hchd.org" <Mike.escaname@hchd.org>

Wed, Jun 3, 2020 at 2:28 PM

Good Afternoon,

DSHS has received COVID-19 funding to be distributed to local health departments through a new contract. See Draft Grant SOW for the activities tied to this funding. The new contract will begin August 1, 2020 (or later) through April 30, 2022. If the contract is not executed by August 1, 2020, it will begin upon execution.

The amount of funding to be allocated **Hidalgo County** is **\$358,787.00** for the contract period (approximately 21 months). Please develop a budget for this amount using the attached **DSHS Budget Template**. I have also attached the instructions for the DSHS Budget Template. If including Indirect Cost, supporting documentation must be submitted with the budget.

Also, complete the attached **Face Page** and include the following information:

- Box 11 – Contact information on the Financial Officer;
- Box 12 - Contact information on the individual who will complete the FFATA form, if different from the Signature Authority;
- Box 13 - Contact information on the individual who will receive a copy of the contract via DocuSign responsible for facilitating the contract signing;
- Box 14 - Contact information on the individual officially authorized to sign contracts for **Hidalgo County**.

Please return the Budget and Face Page by Thursday June 18th.

Feel free to contact me if you have any questions.

Caeli Paradise, CTCM

Contract Manager

Contract Management Section(CMS)

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4 attachments



DSHS Budget Template.xls

265K



DSHS Budget Instructions.xls

222K



Face Page.docx

24K



Draft Grant SOW Att A.DOCX

36K