

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

June 10, 2020

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:


Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$4,229.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2020. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 1,487.00	April 2020 DWI Program Income
\$ 2,742.00	May 2020 DWI Program Income

CERTIFIED BY:



Maria Arcilia Duran, CPA

6-11-2020

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | FERNANDO MARCHAS JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 133RD D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | MARLA CUELLAR JUDGE, 279TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 378TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 391TH D.C. | L. KENO VASQUEZ JUDGE, 396TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | RENEE R. BETANCOURT JUDGE, 448TH D.C. | YSMAEL D. FONSECA JUDGE, 464TH D.C.

AI-75845

Adult Probation 13. A.

CC CONSENT AGENDA SPECIAL MTG

Meeting Date: 06/16/2020 ✓

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

Adult Probation - DWI Court (1289) ✓

Approval of certification of revenues by the Co. Auditor for the DWI Grant program income and appropriation of same as follows:

Month	Amount
April ✓	\$1,487.00 ✓
May ✓	\$2,742.00 ✓

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2020 ACCT. #: 0-1289-423-00-320-032-0-XXX ✓

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Appropriation of DWI grant program income for the months of April & May 2020, pending certification of revenues by Co. Auditor.

Revenue acct #0-1289-342-30-320-032-0-000 DWI CRT PROGRAM
INCOME

Attachments

DWI April 2020 approp

DWI May 2020 approp

request to certify revenues

DWI approved budget

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	06/09/2020 01:19 PM
Ivan Cantu	Ivan Cantu	06/10/2020 04:12 PM
Final Approval		
Form Started By: Maria Castilleja		Started On: 06/04/2020 03:29 PM

[Print This Page](#)

Agency Name: Hidalgo County

Grant/App: 2413910 **Start Date:** 9/1/2019 **End Date:** 8/31/2020

Project Title: Hidalgo County DWI Court Program

Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor (L.T.) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will work with the program participant to develop a treatment plan	\$43,014.42	\$0.00	\$0.00	\$0.00	\$43,014.42	100

		<p>that is tailored to the participant's personal assets and needs. The participant will meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover: Salary \$30,390.33 Health Benefits \$6,226.00, Life Benefit \$22.20, FICA \$2,324.86, Retirement Benefit \$3,868.69, and Unemployment Benefit \$182.34 Totaling \$43,014.42</p>						
Personnel	Probation Officer	<p>Probation Officer #1: (A.M.) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case</p>	\$67,272.27	\$0.00	\$0.00	\$0.00	\$67,272.27	100

management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The

frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer

to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The

		<p>program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$49,779, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$3,808.09, Retirement Benefit \$5,928.68, and Unemployment Benefit \$298.67 totaling \$67,312.29.</p>						
Personnel	Probation Officer	<p>P.O. #2: (A.J.Q) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically</p>	\$43,850.30	\$0.00	\$0.00	\$14,885.00	\$58,735.30	100

manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed

necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the

probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in

		attendance. Budget Amount allocated would cover: Salary \$48,319, Health benefit \$8,623.00, Life Benefit \$22.20, FICA \$3,696.40, Retirement Benefit \$6,151.01, and Unemployment Benefit \$289.91 totaling \$67,101.52. (\$43,850.30 in OOG Funds and \$23,251.22. in GPI Funds).					
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You are logged in as **User Name:** apatrick

Report Date 06/10/20 02:10 PM
 Periods 05 - 06
 Ending Date 06/10/20

Hidalgo County

Page No 1
 FJRED02A

Revenue Detail By Account

Account No/Description	Budget	Amount	Receivable	Percent
0-1289-342-30-320-032-0-000 DWI CRT PROGRAM INCOME	5,638.00	5,638.00	.00	100.0
* Beginning Balance				
* Receipts				
DATE RECEIPT NO. BATCH RECEIVED FROM DESCRIPTION				
05/07/20 246590 20001783 ADULT PROBATION 05/04/2020 PRE-TRIAL DWI FEE	1,487.00			
06/04/20 247465 20002230 ADULT PROBATION DEPT. 6/2/2020 PRE-TRIAL DWI FEE	2,742.00			
Total:		4,229.00		
* Ending Balance	5,638.00	9,867.00	-4,229.00	175.0

DATE: June 3, 2020
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 0-1289-423-00-320-032-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1289-423-00-320-032-0-113	DWI Court- Full-Time Employees	1,229.13
0-1289-423-00-320-032-0-211	DWI Court- Health Insurance	0.00
0-1289-423-00-320-032-0-212	DWI Court- Life Insurance	0.00
0-1289-423-00-320-032-0-220	DWI Court- FICA	94.03
0-1289-423-00-320-032-0-230	DWI Court- Retirement	156.47
0-1289-423-00-320-032-0-250	DWI Court- Unemployment Compensation	7.37
TOTAL APPROPRIATION		1,487.00
0-1289-342-30-320-032-0-000	DWI Court Program Income	1,487.00
TOTAL REVENUES		1,487.00

REASON:
 To allocate the GPI for the FY2020 DWI Grant Budget #2413910 from 4/1/2020-4/30/2020.
 The total GPI is equal to \$1,487.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

0.*

1,229.13+
94.03+
156.47+
7.37+
1,487.00*+

0.*

DATE: June 3, 2020
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 0-1289-423-00-320-032-0-XXX

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INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1289-423-00-320-032-0-113	DWI Court- Full-Time Employees	2,266.49
0-1289-423-00-320-032-0-211	DWI Court- Health Insurance	0.00
0-1289-423-00-320-032-0-212	DWI Court- Life Insurance	0.00
0-1289-423-00-320-032-0-220	DWI Court- FICA	173.39
0-1289-423-00-320-032-0-230	DWI Court- Retirement	288.52
0-1289-423-00-320-032-0-250	DWI Court- Unemployment Compensation	13.60
TOTAL APPROPRIATION		2,742.00
0-1289-342-30-320-032-0-000	DWI Court Program Income	2,742.00
TOTAL REVENUES		2,742.00

REASON:

To allocate the GPI for the FY2020 DWI Grant Budget #2413910 from 5/1/2020-5/31/2020.
 The total GPI is equal to \$2,742.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

0 * *
 2,266.49+
 173.39+
 288.52+
 13.60+
 2,742.00 *+

 0 * *