

COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 6/18/2020 Current Slot No.: 0005
 Department Name: County Court At Law No. 1 Current Position Title: Assistant Court Coordinator (CC)
 Department No.: 001-001 Requested Position Title: Assistant Court Coordinator (CC)

ALLOWANCE REQUEST: Type of Allowance

<input type="checkbox"/> Position	<input checked="" type="checkbox"/> Interpreter	<input type="checkbox"/> Clothing	<input type="checkbox"/> Supplemental	<input type="checkbox"/> Auto
ALLOWANCE AMOUNT:	<u>\$6,000.00</u>	<u>\$8,000.00</u>	<u>\$4,000.00</u>	
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change	
ALLOWANCE AMOUNT:	Current Budgeted Amount	Proposed Budgeted Amount	Net Change	\$ 0.00
	<u>- \$4,000.00</u>			
TOTAL BUDGETARY IMPACT:	<u>-\$0.00</u>			

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other _____

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt **FLSA:** Exempt
 Non-Exempt Non-Exempt

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*
Interpreter Pay distribution between Assistant Court Coordinator and Bailiff.

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

 Department Head

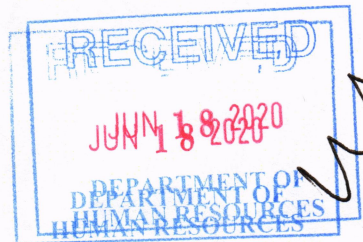
 Department of Human Resources

 Department of Budget & Management

6/18/2020
 Date

 Date

 Date





COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 6/18/2020 Current Slot No.: 0004
 Department Name: County Court At-Law #1 Current Position Title: Bailiff I (CC) by
 Department No.: 021-001 Requested Position Title: Bailiff I (CC)

ALLOWANCE REQUEST: Type of Allowance

Position
 Interpreter
 Clothing
 Supplemental
 Auto

ALLOWANCE AMOUNT:
 0.00
 \$4,000.00
 \$4,000.00
Current Budgeted Amount Proposed Budgeted Amount Net Change

ALLOWANCE AMOUNT:

 \$ 0.00
Current Budgeted Amount Proposed Budgeted Amount Net Change

TOTAL BUDGETARY IMPACT:
 \$4,000.00
 by
~~-\$ 0.00~~

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Salary Adjustment
 Other

POSITION TYPE: Full Time Regular Object Code 113
 Part Time Regular Object Code 11+
 Full Time Temporary Object Code 121
 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt
FLSA: Exempt
 Non-Exempt
 Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)

Interpreter Pay distribution between Bailiff and Assistant Court Coordinator.

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

 Department Head

 Department of Human Resources

 Department of Budget & Management

6/18/2020

 Date

 Date

 Date

RECEIVED

JUN 18 2020

DEPARTMENT OF HUMAN RESOURCES