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Edinburg, Texas 78539
Phone: (956) 318-2626
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www.co.hidalgo.tx.us/purchasing

July 1, 2020

Blake Taylor, Account Manager
Keefe Group, LLC
d/b/a Keefe Supply Company
3101 Marquis Dr., Suite 200
Garland, TX 75042
972-272-1564 - Office
972-272-5387-Fax
214-392-7248 - Cell

Delivered via email via email btaylor@keefegroup.com

Re: HB Form 1295 Required/Renewal/Extension Notice
Original Contract#- C-17-063-07-25 "Commissary Supplies for the Hidalgo County Adult Detention Facility Commissary"

Dear Mr. Taylor:

Be advised that Hidalgo County has chosen the option to exercise the sixty (60) day grace period extension under the same rates, terms, and conditions with Keefe Supply Company. for the above referenced project.

To proceed, please return the following to Hidalgo County Purchasing Department via email to jaime.rivas@co.hidalgo.tx.us no later than **3pm on Thursday, July 2, 2020**:

1. Form 1295 – filed with the Texas Ethics Commission and the Unsworn Declaration filled out
 - a. On box 3, please reference Extension of Contract No. E-19-119A-06-18
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on July 7, 2020. Failure to submit in a timely manner all items requested may result in delay of award.

Kevin Myers _____ *[Signature]* _____ *7/1/20*
Authorized Representative Name Signature Date

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call Purchasing Department (956) 318-2626.

Sincerely, *Jaime Rivas*

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent
P.P. Jaime Rivas
Contract Specialist II