

RESOURCE REQUEST MESSAGE (ICS 213 RR)

1. Incident Name: Covid-19		2. Date/Time 05/29/2020		3. Resource Request Number:		
Requestor	4. Order (Use additional forms when requesting different resource sources of supply.):					
	Qty.	Kind	Type	Detailed Item Description: (Vital characteristics, brand, specs, experience, size, etc.)	Arrival Date and Time	Cost
					Requested	Estimated
	1			Turn key cloud based Electronic Medical Records System to replace the current system. The new EMR will provide enhanced reporting and client management capabilities for our Covid-19 response.		
5. Requested Delivery/Reporting Location:						
6. Suitable Substitutes and/or Suggested Sources:						
7. Requested by Name/Position: Rigoberto Hinojosa			8. Priority: <input type="checkbox"/> Urgent <input checked="" type="checkbox"/> Routine <input type="checkbox"/> Low		9. Section Chief Approval: <i>Ricardo Saldivia APPROVED</i> <i>EME 6/01/2020</i>	
Logistics	10. Logistics Order Number:			11. Supplier Phone/Fax/Email:		
	12. Name of Supplier/POC:					
	13. Notes:					
14. Approval Signature of Auth Logistics Rep:				15. Date/Time:		
16. Order placed by (check box): <input type="checkbox"/> SPUL <input type="checkbox"/> PROC						
Finance	17. Reply/Comments from Finance:					
	18. Finance Section Signature:				19. Date/Time:	