



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEP COUNTY-WIDE DEPARTMENTS

Date: 06/30/2020

Request for Discretionary Step 2

Employee No.: 239887

Department Name: Elections Department

Position Title: System Support Specialist III

Slot No.: 205

Dept./Prg.#: 130

Effective Date: 06/08/2020

(Next full pay period)

POSITION REQUIREMENTS:

Education: High School/GED Associates Bachelor's Masters Other: _____

Experience: 0 yr. 1 yr. 2 yrs. 3 yrs. 4 yrs. 5 yrs. 6 yrs.

7yrs. 8 yrs. 9 yrs. 10 or more yrs.

Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: High School/GED Associates Bachelor's Masters Other: _____

Experience: 0 yr. 1 yr. 2 yrs. 3 yrs. 4 yrs. 5 yrs. 6 yrs.

7yrs. 8 yrs. 9 yrs. 10 or more yrs.

Certificates/Licenses: _____

JUSTIFICATION:

Mrs. Flores has 20 years of experience in the Computer Information Technology field. She has extensive training in Trouble Shooting Windows, Server 2008 Active Directory Domain Services (HV), Configuring, Managing and Maintaining Windows Servers, as well as training in Americans with Disability Act. This level of experience is vital for the Elections Department as it will be used to create and implement Election Security Policies now mandated by the Texas Secretary of State's Office.

Please make sure supporting documentation is attached (i.e. certificates, degrees, licenses, etc.) Forms that are submitted without supporting documentation will not be considered.

Guadalupe Ramirez
Department Head/ Elected Official Signature

06/30/2020
Date