

City of La Villa
Professional Engineering Services-Material Testing Services
Water/Sewer Improvements Project
Years 31 (2018)
Grading-Ranking Grid

Criteria	Raba Kistner Consultants, Inc.			Terracon Consultants, Inc.			Millennium Engineers, Group		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Staffing of Project of Team	25	25	19	25	22	19	25	25	19
Experience of Project Team	20	20	15	20	18	15	20	17	15
Methodology	20	18	16	20	19	14	20	18	16
Understanding of Project	25	24	19	22	24	16	22	23	20
Familiarity with Applicable Rules & Regulations	9	10	6	3	8	5	3	7	4
TOTALS	99	97	75	90	91	69	90	90	74
AVERAGES	271 % 3 = 90.33%			250% 3 = 83.33%			254%3=84.67		
RATING	1			2			3		

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials Geotechnical Testing Pool"

RFQ No: 2020-012-01-29-YSS

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. The response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	5
Comments/Rationale for points: 1 <i>Meets all criteria</i>	TOTAL	25
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards and policies	5	4
Comments/Rationale for points: <i>Meets all criteria but can include additional information in the narrative</i>	TOTAL	9
	TOTAL SCORE:	99

Project Name: 2018 La Villa Water & Sewer Improvements

Department: Hidalgo County Urban County Program

Firm/Participant Name: *Raba Kistner (Testing)*

Evaluator: *Antonio Banco*

Date: *5-22-2020*

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials Geotechnical Testing Pool"

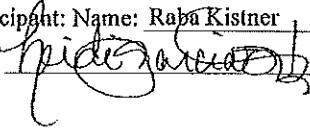
RFQ No: 2020-012-01-29-YSS

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points:	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points:	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	8
Comments/Rationale for points:	TOTAL	18
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. The response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	4
Comments/Rationale for points:	TOTAL	24
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards and policies	5	5
Comments/Rationale for points:	TOTAL	10
	TOTAL SCORE:	97

Project Name: 2018 - La Villa Water/Sewer Improvements

Department: Urban County

Firm/Participant Name: Raba Kistner

Evaluator: 

Date: 5/21/2020

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials Geotechnical Testing Pool"

RFQ No: 2020-012-01-29-YSS

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	8
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	7
➤ A list of various projects for comparative purposes	5	4
Comments/Rationale for points:	TOTAL	19
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	7
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	8
Comments/Rationale for points:	TOTAL	15
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and equipment to provide the anticipated services	10	8
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	8
Comments/Rationale for points:	TOTAL	16
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	9
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	4
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	3
➤ RFQ responsiveness. The response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	3
Comments/Rationale for points: 1	TOTAL	19
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	3
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards and policies	5	3
Comments/Rationale for points:	TOTAL	6
	TOTAL SCORE:	75

Project Name: 2018 City of La Villa Water / Sewer

Department: City of La Villa

Firm/Participant Name: RABA KISTNER Professional Engineering Services

Evaluator: [Signature], City Administrator Date: 5-29-20

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials Geotechnical Testing Pool"

RFQ No: 2020-012-01-29-YSS

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	3
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. The response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	4
Comments/Rationale for points: 1 <i>Meets most criteria, but must provide more info. on appropriate Rules & Regs. More responsive.</i>	TOTAL	22
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	3
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards and policies	5	0
Comments/Rationale for points: <i>Must elaborate on past experience and provide a narrative on applicable rules & regs.</i>	TOTAL	3
		TOTAL SCORE: 90

Project Name: 2018 La Villa Water & Sewer Improvements

Department: Hidalgo County Urban County Program

Firm/Participant Name: *Terracon Professional Engineering Services (Testing)*

Evaluator: *Antonio Barco* Date: *5/22/2020*

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials Geotechnical Testing Pool"

RFQ No: 2020-012-01-29-YSS

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	9
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	9
➤ A list of various projects for comparative purposes	5	4
Comments/Rationale for points:	TOTAL	22
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	9
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	9
Comments/Rationale for points:	TOTAL	18
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	9
Comments/Rationale for points:	TOTAL	19
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. The response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	5
Comments/Rationale for points:	TOTAL	24
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	4
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards and policies	5	4
Comments/Rationale for points:	TOTAL	8
	TOTAL SCORE:	91

Project Name: 2018 - La Villa Water/Sewer Improvements

Department: Urban County

Firm/Participant: Name: Terracon

Evaluator: 

Date: 5/21/2020

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials Geotechnical Testing Pool"

RFQ No: 2020-012-01-29-YSS

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	8
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	7
➤ A list of various projects for comparative purposes	5	4
Comments/Rationale for points:	TOTAL	19
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	7
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	8
Comments/Rationale for points:	TOTAL	15
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and equipment to provide the anticipated services	10	8
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	6
Comments/Rationale for points:	TOTAL	14
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	7
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	3
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. The response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	2
Comments/Rationale for points: 1	TOTAL	16
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	3
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards and policies	5	2
Comments/Rationale for points:	TOTAL	5
	TOTAL SCORE:	69

Project Name: 2018 City of La Villa Water / Sewer

Department: City of La Villa

Firm/Participant Name: Terracon Professional Engineering Services

Evaluator:  Date: 5-29-20

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials Geotechnical Testing Pool"

RFQ No: 2020-012-01-29-YSS

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: <i>meets all criteria</i>	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	3
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. The response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	4
Comments/Rationale for points: <i>Must address Firms Appropriate Experience with Federal/State + local Regs. More Responsive</i>	TOTAL	22
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	3
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards and policies	5	0
Comments/Rationale for points: <i>Must indicate past experience of the proposed gov't. regs and include a narrative of applicable rules + Regs.</i>	TOTAL	30
	TOTAL SCORE:	90

Project Name: 2018 La Villa Water & Sewer Improvements

Department: Hidalgo County Urban County Program

Firm/Participant Name: MEG Engineers (Testing)

Evaluator: ANTONIO BOICO Date: 5-22-2020

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials Geotechnical Testing Pool"

RFQ No: 2020-012-01-29-YSS

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points:	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	9
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	8
Comments/Rationale for points:	TOTAL	17
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and equipment to provide the anticipated services	10	9
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	9
Comments/Rationale for points:	TOTAL	18
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	9
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. The response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	5
Comments/Rationale for points:	TOTAL	23
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	4
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards and policies	5	3
Comments/Rationale for points:	TOTAL	7
TOTAL SCORE:		90

Project Name: 2018 - La Villa Water/Sewer Improvements

Department: Urban County

Firm/Participant Name: MEG

Evaluator: 

Date: 5/21/2020

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Construction Materials Geotechnical Testing Pool"

RFQ No: 2020-012-01-29-YSS

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	8
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	7
➤ A list of various projects for comparative purposes	5	4
Comments/Rationale for points:	TOTAL	19
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	7
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	8
Comments/Rationale for points:	TOTAL	15
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and equipment to provide the anticipated services	10	8
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	8
Comments/Rationale for points:	TOTAL	16
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	7
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. The response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	4
Comments/Rationale for points: 1	TOTAL	20
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies	5	2
➤ Must contain a narrative that outlines applicable regulations, guidelines, standards and policies	5	2
Comments/Rationale for points:	TOTAL	4
	TOTAL SCORE:	74

Project Name: 2018 City of La Villa Water / Sewer

Department: City of La Villa

Firm/Participant Name: MEG ENGINEERS Consultanta - Geotechnical - Testing

Evaluator: [Signature]

Date: 5-29-20

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Antonio Barco

Title/Position: Assistant Director

Contract for Goods/Services: Professional Engineering Services - Construction
Materials Geotechnical Testing

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. Raba Kistner

2. MEG Engineering

3. Terracon Professional Engineering Services

4. _____

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.

Signed:



Date:

5/22/2020

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Heidi Garcia Ortiz

Title/Position: Contract Specialist III

Contract for Goods/Services: _____

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. Baha Hietner

2. MEG

3. Tenacom

4. _____

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.

Signed:

Heidi Garcia Ortiz

Date:

May 21, 2020

NO CONFLICT DISCLOSURE FORM

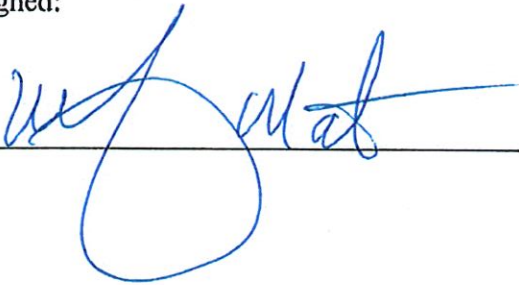
Name of Government Officer/Employee: Wilfredo Mafa
Title/Position: City Administrator
Contract for Goods/Services: Geotechnical Testings

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. Raba Kistner
2. MEL Engineers
3. Tenacore Professional Engineering Services
4. _____

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100) in connection with the above identified vendor(s) as required by section 176 of the Texas Local Government Code.

Signed:



Date:

5-29-20