

# WIRELESS DEVICE REQUEST FORM W.2011.2

<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use <i>or</i> <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>TYPE OF REQUEST</b> <b>Wireless Data Device:</b> Data Card Blackberry <b>Other: <u>GPS Units/Service thru UNICOM</u></b>	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: Office Use                      Employee ID# N/A                      Signature: N/A		
Department: Executive Office - 5 units for HEALTH DEPARTMENT		
Quantity: 12 (July 2020-July 2021)		
Service: \$ 108.55 x12 months = \$1302.60		
Service: \$                      Account: 0-1100-413-00-125-001-0-532		
Requisition Total: \$2395.60                      Requisition Number: 417947		
<b>STIPEND</b>		
(1) Employee:                      Employee ID#                      Signature:		
Department: Dept#		
Quantity:		
Service: \$                      /mo (x)                      months =                      Account:                      -532		
Total:		
<b>(2) Elected Official/Department Head Authorization for Request:</b>		
<i>Monica Salinas</i>	Monica Salinas	7/17/20
Signature	Print Name	Date
<b>(3) Executive Office Authorization (Commissioner's Court Departments Only):</b>		
<i>M. Salinas</i>	Sor V. Guerra	Monica Salinas
Signature	Print Name	
<b>(4) IT DEPARTMENT ONLY:</b>		
Service Type Codes: <i>Flaming Navcomp, Inc. Rostac Monthly Serv.</i>		
<i>(2 Mins Updates w/ Tumdetect Data Accounts Inc.) @ \$108.55/mo</i>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: \_\_\_\_\_

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: [http://www.irs.gov/govt/foia/article/0\\_id=167154.00.html](http://www.irs.gov/govt/foia/article/0_id=167154.00.html), EXAMPLE 2.