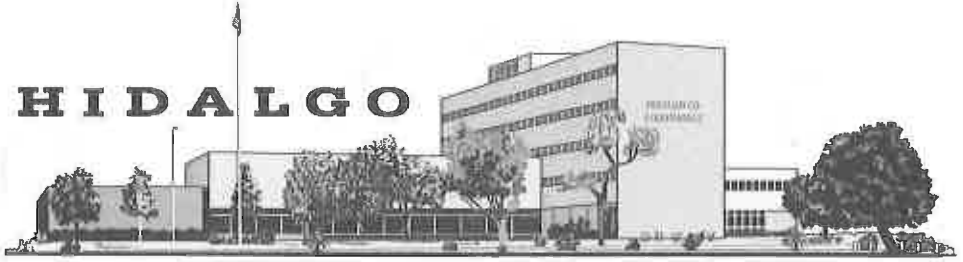


COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281,
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

July 16, 2020

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

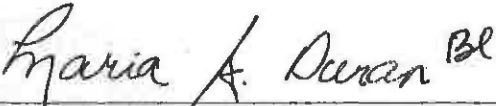
Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$1,340.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2020. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 1,340.00	June 2020 DWI Program Income

CERTIFIED BY:



Maria Arcilia Duran, CPA

07/17/2020
Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS H. SINGLETERRY JUDGE, 82ND D.C. FERNANDO MANCAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 197TH D.C. ROSE GUERRA REYNA JUDGE, 209TH D.C. MARLA CUSLLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. LETICIA LOPEZ JUDGE, 384TH D.C. L. KENO VASQUEZ JUDGE, 388TH D.C. ISRAEL RAMON, JR. JUDGE, 431ST D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. YSMAEL O. FONSECA JUDGE, 464TH D.C.

AI-76443

Adult Probation 6. A.

CC CONSENT AGENDA SPECIAL MTG

Meeting Date: 07/21/2020

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

Adult Probation - DWI Court (1289)
Approval of certification of revenues by the Co. Auditor for the DWI Grant program income and appropriation of same for June 2020 in the amount of \$1,340.00

BACKGROUND

Fiscal Impact

CALENDAR YEAR:	2020	ACCT. #:	0-1289-423-00-320-032-0-XXX
FUNDS AVAILABLE Y/N?:	Y	MATCHING FUNDS Y/N?:	

BUDGETARY IMPACT:

Appropriation of DWI Court Prog. Income for the month of June 2020, pending certification of revenues by Co. Auditor.

Revenue acct #0-1289-342-30-320-032-0-000 DWI CRT PROGRAM INCOME

Attachments

request to certify revenues

DWI approved budget

DWI June 2020 approp

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	07/15/2020 04:33 PM

Ivan Cantu

Ivan Cantu

07/16/2020 09:28 AM

Final Approval

Form Started By: Maria Castilleja

Started On: 07/15/2020 10:11 AM



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

DWI GPI for June

1 message

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>
To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Wed, Jul 15, 2020 at 10:03 AM

Please certify the revenues for DWI for June 2020

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/Fiscal Director

P.O. Box 970

Edinburg, TX 78540

956.587.6009

Fax 956.318.2488

****Confidentiality Notice**** This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of all copies of the original message, including attachments.

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Agency Name: Hidalgo County

Grant/App: 2413910 **Start Date:** 9/1/2019 **End Date:** 8/31/2020

Project Title: Hidalgo County DWI Court Program

Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor (L.T.) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will	\$43,014.42	\$0.00	\$0.00	\$0.00	\$43,014.42	100

		<p>work with the program participant to develop a treatment plan that is tailored to the participant's personal assets and needs. The participant will meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover:</p> <p>Salary \$30,390.33 Health Benefits \$6,226.00, Life Benefit \$22.20, FICA \$2,324.86, Retirement Benefit \$3,868.69, and Unemployment Benefit \$182.34 Totaling \$43,014.42</p>						
Personnel	Probation Officer	Probation Officer #1: (A.M.) The	\$67,272.27	\$0.00	\$0.00	\$0.00	\$67,272.27	100

ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has

weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and

program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated

		<p>cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$49,779, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$3,808.09, Retirement Benefit \$5,928.68, and Unemployment Benefit \$298.67 totaling \$67,312.29.</p>					<p>0.*</p> <p>2020 9,867.00+</p> <p>2019 5,018.00+</p> <p>002 14,885.00*+</p> <p>000 14,885.00+</p> <p>10,225.00- ✓</p> <p>- Diff. June 1,540.00*+</p> <p>0.*</p>	
<p>Personnel</p>	<p>Probation Officer</p>	<p>P.O. #2: (A.J.Q) The ultimate responsibility for</p>	<p>\$43,850.30</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$16,225.00 ✓</p>	<p>\$60,075.30</p>	<p>100</p>

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	<p>changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance.</p> <p>Budget Amount allocated would cover: Salary \$48,319, Health benefit \$8,623.00, Life Benefit \$22.20, FICA \$3,696.40, Retirement Benefit \$6,151.01, and Unemployment Benefit \$289.91 totaling \$67,101.52. (\$43,850.30 in OOG Funds and \$23,251.22. in GPI Funds).</p>						
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You are logged in as **User Name:** apatrick

Account Inquiry - FAINQ01A 4/10/2020 9:36 AM												
Account No	0-1289-342-30-320-032-0-000		Account Period Range	00 - 13	Spreadsheet	439140 pg 07 1 0 - 1						
Acct. Year	20		Description DWI CRT PROGRAM INCOME									
<input type="button" value="Previous Year Info."/>												
Stat	Bud	Open Enc	Enc Detail	All Enc	Checks	Unpost Pay	Unprt Pay	Pre AJE	AJE	Rec/Inv	Req	Tab
Period	Original Budget	Adjusted Budget	Encumbrance	Actual	Avail/Rec/Bal							
01	.00	.00	.00	.00	.00							
02	.00	.00	.00	.00	.00							
03	.00	.00	.00	3,948.00	3,948.00-							
04	.00	5,838.00	.00	1,690.00	.00							
05	.00	.00	.00	4,229.00	4,229.00-							
06	.00	4,229.00	.00	.00	.00							
07	.00	.00	.00	1,340.00	1,340.00-							
YTD	.00	9,867.00	.00	11,207.00	1,340.00-							
PRE	.00	.00	.00	.00	.00							
001	.00	9,867.00	.00	11,207.00	1,340.00-							

DATE: July 13, 2020

DEPARTMENT HEAD: Arnold K. Patrick, Executive Director

DEPARTMENT NAME: Adult Probation

PROGRAM: HIDALGO COUNTY DWI COURT

ACCOUNT NUMBER: 0-1289-423-00-320-032-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1289-423-00-320-032-0-113	DWI Court- Full-Time Employees	1,107.62
0-1289-423-00-320-032-0-211	DWI Court- Health Insurance	0.00
0-1289-423-00-320-032-0-212	DWI Court- Life Insurance	0.00
0-1289-423-00-320-032-0-220	DWI Court- FICA	84.73
0-1289-423-00-320-032-0-230	DWI Court- Retirement	141.00
0-1289-423-00-320-032-0-250	DWI Court- Unemployment Compensation	6.65
TOTAL APPROPRIATION		1,340.00
0-1289-342-30-320-032-0-000	DWI Court Program Income	1,340.00
TOTAL REVENUES		1,340.00

REASON:

To allocate the GPI for the FY2020 DWI Grant Budget #2413910 from 6/1/2020-6/30/2020. The total GPI is equal to \$1,340.00

Arnold K. Patrick, Director
Hidalgo County CSCD

Date

Arcilia Duran, CPA

Date

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0.*
1,107.62+
84.73+
141.00+
6.65+
004
1,340.00*+
0.*

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