

RESOURCE REQUEST MESSAGE (ICS 213 RR)

1. Incident Name: Covid-19			2. Date/Time 05/29/2020		3. Resource Request Number:	
Requestor	4. Order (Use additional forms when requesting different resource sources of supply.):					
	Qty.	Kind	Type	Detailed Item Description: (Vital characteristics, brand, specs, experience, size, etc.)	Arrival Date and Time	
					Requested	Estimated
	100		kiosk	People temperature screening devices that will allow for fast screening of staff and general public in high foot traffic areas and can identify a person with a fever for further evaluation.		
5. Requested Delivery/Reporting Location:						
6. Suitable Substitutes and/or Suggested Sources:						
7. Requested by Name/Position: Rigoberto Hinojosa			8. Priority: <input type="checkbox"/> Urgent <input checked="" type="checkbox"/> Routine <input type="checkbox"/> Low		9. Section Chief Approval: <i>Ricardo Saldaña APPROVED</i> <i>6/01/2020 EMC</i>	
Logistics	10. Logistics Order Number:				11. Supplier Phone/Fax/Email:	
	12. Name of Supplier/POC:					
	13. Notes:					
	14. Approval Signature of Auth Logistics Rep:				15. Date/Time:	
16. Order placed by (check box): <input type="checkbox"/> SPUL <input type="checkbox"/> PROC						
Finance	17. Reply/Comments from Finance:					
	18. Finance Section Signature:				19. Date/Time:	
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