DATE: August 11, 2020

DEPARTMENT HEAD: Daniel Salinas

DEPARTMENT NAME: Information Technology

ACCOUNT NUMBER: 0-1100-415-00-200-001-0

SUBJECT **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	INFO TECH DEPT-TRAVEL OUT OF COUNTY	626	INFO TECH DEPT- GASOLINE/DIESEL	300.00
583	INFO TECH DEPT-TRAVEL OUT OF COUNTY	780	INFO TECH DEPT-CAPITAL LEASES	100.00
583	INFO TECH DEPT-TRAVEL OUT OF COUNTY	442	INFO TECH DEPT-EQUIP & VEHICLE RENT	100.00
			TOTAL	500.00

REASON: Cover expenses for Post Master, lease for copier

Daniel Salinas
DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**