

HIDALGO COUNTY, TEXAS  
ASSET TRANSFER FORM

PURCHASING AGREEMENT  
REVISED JULY 2019

DEPARTMENT NAME: \_\_\_\_\_ LOCATION: \_\_\_\_\_

TRANSFER TO: SURPLUS FOR DESTRUCTION  
TRANSFER FROM: HIDALGO COUNTY ADULT DETENTION

TF# 2019-364

CONTACT INFORMATION:

NAME (PRINT, ARTURO BOCANEGRA 4163 QUARTER MAS. PHONE. 956-381-7922 FAX NO.: 956-381-7974

E-MAIL: arturo.bocanegra@hidalgo.org

INITIAL BY SIGNER: \_\_\_\_\_  
SAFETY DIVISION (FOR SURPLUS OF VEHICLES): \_\_\_\_\_

ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY  
(NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)

RECEIVED  
JAN 07 2020

INVENTORY TAG NO.	SERIAL NO./ VIN	CURRENT CONDITION
1	018TGB1259	F ✓
2	018TGB1589	F ✓
3	018TLV5078	F ✓
4	018TGB1279	F ✓
5	018TLW5495	F ✓
6	018TLWB392	F ✓
7	018TJT4975	F ✓
8		
9		
10		

FIXED ASSET DIVISION USE ONLY			
PALLET INFO.	ALIO LOC#	FUND NO.	P/U LOC
STAGE	NR	1100	R D
STAGE	NR	1100	R D
STAGE	NR	1100	R D
STAGE	NR	1100	R D
STAGE	NR	1100	R D
STAGE	NR	1100	R D
STAGE	NR	1100	R D
DEPT.	FROM 200	TO 9999	
AMOUNT \$		\$	

JUSTIFICATION FOR TRANSFER:

Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

PLEASE USE BLUE INK TO SIGN

The transfer is hereby approved by the Purchasing Agent

MARTHA L. SALAZAR  
PRINT NAME: \_\_\_\_\_ SIGNATURE: *Martha L. Salazar*

Contact Person transferring item(s) out

ROY QUINTANILHA  
PRINT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Person receiving Item(s)

DARCO ROJAS  
PRINT NAME: \_\_\_\_\_ SIGNATURE: *Darco Rojas*

Reviewed & Processed by FA Division

Agnel Aguilera  
PRINT NAME: \_\_\_\_\_ SIGNATURE: *Agnel Aguilera*

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPARTMENT, FIXED ASSET DIVISION

HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281L EDINBURG, TX 78839

TO BE INITIALED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.  
DATE: 2/17/20 INITIAL: DR  
EFFECTIVE DATE 03/01/15

