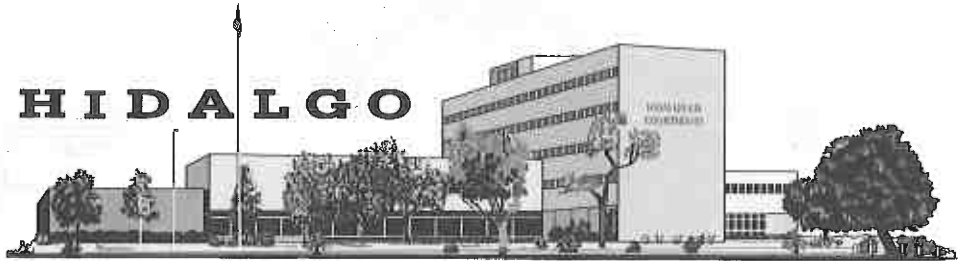


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

August 14, 2020

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2
The Honorable Jose Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Office of the Health and Human Services. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$500,000.00	Award No. 2017-049851-001 Amendment 6 WIC Administrative Prog. 001 FY20

CERTIFIED BY:

Maria A. Duran
Maria Arcilia Duran, CPA

8-17-2020
Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92 ND D.C.	BERNARDO MAJINAS JUDGE, 94 TH D.C.	J. R. "BOBBY" FLORES JUDGE, 139 TH D.C.	ROSE GUERRA REYNA JUDGE, 208 TH D.C.	MARLA CUELLAR JUDGE, 275 TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 ND D.C.	NOE GONZALEZ JUDGE, 370 TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 TH D.C.	L. KENO VASQUEZ JUDGE, 398 TH D.C.	ISRAEL RAMON, JR. JUDGE, 430 TH D.C.	RENEE R. BETANCOURT JUDGE, 449 TH D.C.	YSMAEL D. FONSECA JUDGE, 464 TH D.C.
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AI-76889

WIC 33. A.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 08/18/2020

Submitted By: Margarita Gonzalez, WIC

Department: WIC

Information

CAPTION

1.WIC ADMIN - Program 001-(1292):

Requesting approval of the Certification of Revenue by the County Auditor in the amount of \$500,00.00 and appropriation of the same.

BACKGROUND

Amendment #6 contract approved and signed on CC. 6/2/20; AI-75722, this is surplus funds.

Fiscal Impact

CALENDAR YEAR:	FY20 ACCT. #:	0.1292.441.00.350.001.0.XXX
FUNDS AVAILABLE Y/N?:	Y	MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact: 100% Federally Funded

Attachments

Budget Appropriation AI-76889

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/14/2020 11:32 AM

Final Approval

Form Started By: Margarita Gonzalez

Started On: 08/14/2020 09:59 AM

DATE: August 14, 2020

DEPARTMENT HEAD: Clarissa Ramirez

DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 0-1292-441-00-350-001-0-XXX WIC ADMIN

Contact Person: Margarita Gonzalez Ph#: (956)381-4646

2020
Appropriation
AI-76889



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Table with 3 columns: INCREASE ACCOUNT NUMBER(S), ACCOUNT (OBJECT) NAME, and AMOUNT. It lists various budget items such as DISPOSAL, REPAIR & MAINT SRV, LAND & BLDG RENTAL, etc., with their respective amounts.

REASON: TO APPROPRIATE ADDITIONAL WIC ADMIN FY 20 FUNDING. THIS FUNDING IS FROM THE WIC SURPLUS.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

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17,000.0000+
500,000.0000*
011



Lillian Hernandez <lillian.hernandez@auditor.co.hidalgo.tx.us>

Certification of Revenue Request AI-76889

1 message

Margarita Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>

Fri, Aug 14, 2020 at 11:34 AM

To: Lillian Hernandez <lillian.hernandez@auditor.co.hidalgo.tx.us>, "fischer, Deborah" <deborah.fischer@auditor.co.hidalgo.tx.us>, "ramirez, clarissa" <clarissa.ramirez@wic.co.hidalgo.tx.us>, Hector Sandoval <hector.sandoval@wic.co.hidalgo.tx.us>

I would like to request a Certification of Revenue for the amount \$500,000.000 for the WIC FY20.

--

Margarita Gonzalez
Division Manager II
mague.gonzalez@wic.co.hidalgo.tx.us
(956)381-4646 ext.4042



Lillian Hernandez <lillian.hernandez@auditor.co.hidalgo.tx.us>

FY20 WIC Admin additional funding appropriation

1 message

Deborah Fischer <deborah.fischer@auditor.co.hidalgo.tx.us>

Thu, Aug 13, 2020 at 10:28 AM

To: Clarissa Ramirez <clarissa.ramirez@wic.co.hidalgo.tx.us>, "Ms. Margarita Gonzalez" <mague.gonzalez@wic.co.hidalgo.tx.us>, Hector Sandoval <hector.sandoval@wic.co.hidalgo.tx.us>

Cc: Lillian Hernandez <lillian.hernandez@auditor.co.hidalgo.tx.us>, Linda Fong <linda.fong@auditor.co.hidalgo.tx.us>, Azael Munoz <Azael.munoz@auditor.co.hidalgo.tx.us>

Good morning Clarissa,

The Auditor's Office has done a review of your funding for FY20 WIC Admin and is approving you to request additional certification of revenues in an amount of up to \$500,000. Please prepare an agenda item to submit to Commissioner's Court for approval, make a request to our office to certify funding, and prepare your budget appropriation accordingly.

Thank you.

Deborah Fischer

Grants Accounting Supervisor

Hidalgo County Auditor's Office

2808 S Hwy 281

Edinburg, TX 78539

(956) 318-2511 Ext. 4670

(956) 318 2577



Lillian Hernandez <lillian.hernandez@auditor.co.hidalgo.tx.us>

Fwd: Guaranteed participation

1 message

Margarita Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>
To: Lillian Hernandez <lillian.hernandez@auditor.co.hidalgo.tx.us>

Fri, Jul 24, 2020 at 10:41 AM

FYI

----- Forwarded message -----

From: **Watkins, Ellen (HHSC/DSHS)** <Ellen.watkins@hhsc.state.tx.us>

Date: Thu, Jul 23, 2020 at 2:04 PM

Subject: RE: Guaranteed participation

To: Clarissa Ramirez <clarissa.ramirez@wic.co.hidalgo.tx.us>

Cc: mague gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>, Hector Sandoval <hector.sandoval@wic.co.hidalgo.tx.us>, Edwards, Rachel (HHSC/DSHS) <Rachel.Edwards@hhsc.state.tx.us>, Kanter, Paula (HHSC/DSHS) <Paula.Kanter@hhsc.state.tx.us>, Nemethy, Kara (HHSC/DSHS) <Kara.Nemethy@hhsc.state.tx.us>

Hi Clarissa,

It was great talking to you as well. You're right. The guaranteed participation is in effect through September.

Thanks!

Ellen

Ellen Watkins, Director

WIC Program Services

(512) 569-2936 (cell)

From: Clarissa Ramirez <clarissa.ramirez@wic.co.hidalgo.tx.us>**Sent:** Thursday, July 23, 2020 12:32 PM**To:** Watkins, Ellen (HHSC/DSHS) <Ellen.watkins@hhsc.state.tx.us>**Cc:** mague gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>; Hector Sandoval <hector.sandoval@wic.co.hidalgo.tx.us>**Subject:** Guaranteed participation

WARNING: This email is from outside the HHS system. Do not click on links or attachments unless you expect them from the sender and know the content is safe.

Hi Ellen,

7/24/2020

COUNTY OF HIDALGO, TEXAS Mail - Fwd: Guaranteed participation

It was nice talking to you a little while ago. I forgot to ask how long the guaranteed participation will be in effect. Is it through September 30th?

Thank you,

Clarissa Ramirez

Director

Hidalgo County WIC Program

3105 W. University Dr.

Edinburg, TX 78539

(956) 381-4646

--
Margarita Gonzalez
Division Manager II
mague.gonzalez@wic.co.hidalgo.tx.us
(956)381-4646 ext.4042



Esmeralda Medina <esmeralda.medina@co.hidalgo.tx.us>

Fwd: LA 012 FY2020 Funding Letter - Amendment

1 message

Margarita Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>
 To: Esmeralda Medina <esmeralda.medina@co.hidalgo.tx.us>

Thu, May 28, 2020 at 2:18 PM

See email

----- Forwarded message -----

From: **Margarita Gonzalez** <mague.gonzalez@wic.co.hidalgo.tx.us>
 Date: Thu, May 28, 2020 at 8:23 AM
 Subject: Fwd: LA 012 FY2020 Funding Letter - Amendment
 To: Munoz, Azael <azael.munoz@auditor.co.hidalgo.tx.us>, Lillian Hernandez <lillian.hernandez@auditor.co.hidalgo.tx.us>, fischer, Deborah <deborah.fischer@auditor.co.hidalgo.tx.us>

FYI

----- Forwarded message -----

From: **Clarissa Ramirez** <clarissa.ramirez@wic.co.hidalgo.tx.us>
 Date: Tue, May 5, 2020 at 2:41 PM
 Subject: Fwd: LA 012 FY2020 Funding Letter - Amendment
 To: mague gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>, Hector Sandoval <hector.sandoval@wic.co.hidalgo.tx.us>

Clarissa Ramirez
 Director
 Hidalgo County WIC Program
 3105 W. University Dr.
 Edinburg, TX 78539
 (956) 381-4646

----- Forwarded message -----

From: **Latortue, Tanya (HHSC)** <Tanya.Latortue@hhsc.state.tx.us>
 Date: Tue, May 5, 2020 at 2:38 PM
 Subject: LA 012 FY2020 Funding Letter - Amendment
 To: ramirez, clarissa <clarissa.ramirez@wic.co.hidalgo.tx.us>

Clarissa Ramirez, WIC Director**Hidalgo County dba Hidalgo County Health & Human Services, LA 012**

Your FY 2017 Contract has been amended and funding for FY 2020 has been reallocated. Your organization will be receiving Extra funding as listed below. A contract amendment reflecting these changes is currently being processed and will be emailed to your organization's designated signatory in the near future.

Below is a table documenting the funding and redistribution amounts that will be reflected in the Mid-Year Amendment. *

Project	Project Contact	Current Amount (\$)	Redistribution Amount (\$)	Revised Project Total (\$)
WIC Funding	Elsa Rodriguez Elsa.rodriuez2@hhsc.state.tx.us (512) 341-4527	9,907,347	218,261	10,125,608
Peer Counselor	Asia Sartor Asia.sartor@hhsc.state.tx.us (512) 341-4505	821,302	0	821,302
Registered Dietitian	Stephanie Holland Stephanie.Holland1@hhsc.state.tx.us (512) 341-4577	60,000	0	60,000
Lactation Services Center	Andrea Urquidez Andrea.urquidez@hhsc.state.tx.us (512)341-4521	289,000	0	289,000
Snap Program	Juliette Coronado Juliette.Coronado@hhsc.state.tx.us (512)341-4580	15,000	0	15,000
Extra Funding	Summer Food Service Program Jennifer Berringer Jennifer.berringer@hhsc.state.tx.us (512)341-4575	22,580	0	22,580
Extra Funding	Clinic Improvement/IPE Kara Nemethy Kara.nemathy@hhsc.state.tx.us (512)341-4531	40,182	0	40,182
Extra Funding	TXIN- IT Support Tanya Latortue Tanya.latortue@hhsc.state.tx.us (512) 341-4526	124,200	0	124,200

Project	Project Contact	Current Amount (\$)	Redistribution Amount (\$)	Revised Project Total (\$)
Extra Funding	TXIN Internet Tanya Latortue Tanya.latortue@hhsc.state.tx.us (512) 341-4526	72,990	0	72,990
Extra Funding	COVID-19 Tanya Latortue Tanya.latortue@hhsc.state.tx.us (512) 341-4526	0	69,114	69,114
Extra Funding	Extra-Other Tanya Latortue Tanya.latortue@hhsc.state.tx.us (512) 341-4526	257,000	0	257,000
Contract Total		11,609,601	287,375	11,896,976

This notice is for informational purposes only and it does not relieve the agency from seeking additional approvals as required by WIC Policy.

In order for the State Agency to track these expenditures, please continue to bill for each of these projects on separate *State of Texas Purchase Vouchers (Form 4116)*. Once you exceed the allocation amount on special projects, any subsequent amount billed will be charged appropriately to your WIC Admin funding.

*If purchases of these items or services will be attained with Extra Funding; please identify the category of expense; Summer Food Program, TXIN Internet, etc. on the face of the voucher. Please submit the reimbursement request on a separate State of Texas purchase voucher indicating "Extra Funding." All purchases must be in compliance with WIC policies and the Uniform Grant Management Standards.

For questions regarding purchase requests, please contact Belinda Saunders at (512) 341-4444 or WICLARRequests@hhsc.state.tx.us. For questions regarding funding concerns, please contact Tanya Latortue, WIC Financial Liaison, at (512) 341-4526 or tanya.latortue@hhsc.state.tx.us.

Tanya Latortue, CTCM

WIC Clinical Services Financial Liaison

Clinic Services Branch, WIC Program

Health & Developmental Services Section

Texas Health and Human Services Commission

Physical Address | 4616 W. Howard Lane, Ste. 840, Austin, TX 78728

Mailing Address | PO Box 149347, Mail Code H102, Austin TX 78714-9347

Phone | (512) 341-4526

Fax | (512) 341-4419

Tanya.Latortue@hhsc.state.tx.us



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Margarita Gonzalez
Division Manager II
mague.gonzalez@wic.co.hidalgo.tx.us
(956)381-4646 ext.4042

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Margarita Gonzalez
Division Manager II
mague.gonzalez@wic.co.hidalgo.tx.us
(956)381-4646 ext.4042

 **Special Projects Classification and Allowable Costs Insert Revised 03.05.2020.docx**
29K

HEALTH AND HUMAN SERVICES COMMISSION
CONTRACT NO. 2017-049851-001
AMENDMENT NO. 6

The Health and Human Services Commission (“HHSC” or “System Agency”) and Hidalgo County dba Hidalgo County Health & Human Services (“Grantee”), collectively referred to as “Parties” to HHSC Contract No. 2017-049851-001 effective October 1, 2016 (“Contract”), now want to amend the Contract further.

Whereas the HHSC wants to revise the Contract’s Statement of Work and Supplemental Conditions to allow Grantee additional time to submit final vouchers and Financial Status Reports and allow an increase to the amount payable under the Contract for federal fiscal year (“FFY”) 2020.

The Parties therefore agree as follows:

1. Article IV of the Contract Signature Page, Budget, is hereby deleted and replaced in its entirety with the following:

The total amount of this Contract shall not exceed \$48,410,055.00. Of this amount:

- a. \$12,375,469.00 is allocated toward FFY 2017;
- b. \$11,979,891.00 is allocated toward FFY 2018;
- c. \$12,157,719.00 is allocated toward FFY 2019; and
- d. \$11,896,976.00 is allocated for FFY 2020.

Grantee shall comply with all the requirements enumerated in Attachment A–Statement of Work.

2. For the purpose of Fiscal Year closeout reports required under 7 CFR 246.17, Grantee shall submit to System Agency all vouchers and Financial Status Reports within 90 calendar days after the end of the applicable FFY.
3. Section III(D)(6) of ATTACHMENT A, STATEMENT OF WORK, is hereby deleted and replaced in its entirety with the following:
 6. Surplus encumbered by September 30 shall be billed and vouchers received by System Agency no later than 90 calendar days following the Contract term.
4. Section 2.02 of Attachment B, Final Billing Submission, HHSC Uniform Terms and Conditions – Grant, Version 2.13, is hereby deleted and replaced in its entirety with the following:

Unless otherwise provided by the System Agency, Grantee shall submit a reimbursement or payment request as a final close-out invoice not later than 90 calendar days following the end of the term of the Contract. Reimbursement or payment requests received in the System Agency's offices more than 90 calendar days

following the termination of the Contract may not be paid.

5. Attachment D, Supplemental & Special Conditions, is hereby amended by revising section 2.03 of the Supplemental Conditions, and replacing it with the following:

Section 2.03 Financial Status Reports (FSRs).

Except as otherwise provided in these Uniform Terms and Conditions or in the terms of any Attachment(s) that is incorporated into the Contract, Grantee shall submit quarterly FSRs to System Agency by the last business day of the month following the end of each quarter of the Program Attachment term for System Agency review and financial assessment. Grantee shall submit the final FSR no later than 90 calendar days following the end of the applicable FFY.

6. This Amendment shall be effective July 3, 2020 or on the date of the last signature below, whichever comes later.
7. Except as modified by this Amendment, all terms and conditions of the Contract shall remain in effect.
8. Any further revisions to the Contract shall be by written agreement of the Parties.

Signature Page to Follow

Remainder of page intentionally left blank

SIGNATURE PAGE FOR AMENDMENT NO. 6
HHSC CONTRACT NO. 2017-049851-001

**HEALTH AND HUMAN SERVICES
COMMISSION**

DocuSigned by:

Michelle Alletto

74D324454F774EB...

Michelle Alletto

Chief Program and Services Officer

Date of Signature: June 19, 2020

**HIDALGO COUNTY DBA HIDALGO COUNTY
HEALTH & HUMAN SERVICES**

DocuSigned by:

By: *Richard F. Cortez*

48B14348AA3D4D3...

Printed Name: Richard F. Cortez

Title: Hidalgo County Judge

Date of Signature: June 4, 2020

Month	Maximum Guaranteed	Actual Participation Number	Maximum Allowable Reimbursement	Total A/N/A Actually Billed	Amount (Over/Dr) Under Max Allowed To Bill	Cumulative Amount (Over/Dr) Under Max Allowed To Bill
Oct	\$1,000	18,294	\$782,077.87	\$118,000.00	\$462,917.79	\$462,917.79
Nov	\$1,000	38,411	786,272.18	450,094.41	811,001.42	1,273,919.21
Dec	\$1,000	38,011	786,272.18	773,035.16	113,236.33	1,387,155.54
Jan	\$1,000	38,611	786,272.18	820,454.13	(34,181.94)	1,352,973.60
Feb	\$1,058	38,118	779,861.85	832,141.12	97,324.33	1,450,297.93
March	\$1,058	38,118	779,861.85	832,141.12	97,324.33	1,547,622.26
April	\$1,058	37,742	797,889.79	860,500.00	173,272.88	1,720,895.14
May	\$1,058	37,742	797,889.79	857,377.81	140,515.98	1,861,411.12
June	\$1,058	37,742	797,889.79	857,377.81	140,515.98	2,001,927.10
July	\$1,058	0	0.00	0.00	0.00	2,001,927.10
Aug	\$1,058	0	0.00	0.00	0.00	2,001,927.10
Sept	\$1,058	0	0.00	0.00	0.00	2,001,927.10
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