

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
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EDINBURG, TEXAS 78539

August 13, 2020

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

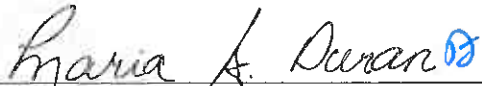
Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$182.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2020. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 182.00	July 2020 DWI Program Income

CERTIFIED BY:



Maria Arcilia Duran, CPA

8-17-20

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY
JUDGE, 52ND D.C.

FERNANDO MARRAS
JUDGE, 87TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

MARLA CUELLAR
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 378TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

L. KEHO VASQUEZ
JUDGE, 394TH D.C.

ISRAEL RAMON, JR.
JUDGE, 438TH D.C.

RENEE R. BETANCOURT
JUDGE, 448TH D.C.

YSMAEL D. FONSECA
JUDGE, 484TH D.C.



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

DWI grant program income

1 message

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>
To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Wed, Aug 12, 2020 at 3:33 PM

Please certify the DWI gpi revenues for July 2020. Thanks.

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/Fiscal Director

P.O. Box 970

Edinburg, TX 78540

956.587.6009

Fax 956.318.2488

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AI-76842

Adult Probation 11. A.

CC CONSENT AGENDA SPECIAL MTG

Meeting Date: 08/18/2020

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

Adult Probation - DWI Court (1289) Approval of certification of revenues by the Co. Auditor for the DWI Grant program income and appropriation of same for July 2020 in the amount of \$182.00

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2020

ACCT. #: 0-1289-423-00-320-032-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Appropriation of funds in relation to the DWI Court Program income for the month of July 2020, pending certification of revenues by Co. Auditor.

Revenue acct #0-1289-342-30-320-032-0-000 DWI CRT PROGRAM INCOME

Attachments

- DWI July 2020 approp
- request to certify revenues
- DWI approved budget

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	08/13/2020 03:21 PM
Budget & Management	Veronica Ortiz	08/13/2020 04:34 PM
Ivan Cantu	Ivan Cantu	08/14/2020 10:52 AM
Final Approval		
Form Started By: Maria Castilleja		Started On: 08/12/2020 03:30 PM

DATE: August 12, 2020
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 0-1289-423-00-320-032-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,
 Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in
 accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1289-423-00-320-032-0-113	DWI Court- Full-Time Employees	150.44
0-1289-423-00-320-032-0-211	DWI Court- Health Insurance	0.00
0-1289-423-00-320-032-0-212	DWI Court- Life Insurance	0.00
0-1289-423-00-320-032-0-220	DWI Court- FICA	11.51
0-1289-423-00-320-032-0-230	DWI Court- Retirement	19.15
0-1289-423-00-320-032-0-250	DWI Court- Unemployment Compensation	0.90
TOTAL APPROPRIATION		182.00
0-1289-342-30-320-032-0-000	DWI Court Program Income	182.00
TOTAL REVENUES		182.00

REASON:

To allocate the GPI for the FY2020 DWI Grant Budget #2413910 from 7/1/2020-7/31/2020.
 The total GPI is equal to \$182.00

_____ Arnold K. Patrick, Director Hidalgo County CSCD	_____ Date	_____ Arcilia Duran, CPA	_____ Date
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	0.00
	0.00
	150.44+
	11.51+
	19.15+
	0.90+
004	182.00*+
	0.00

Report Date 08/13/20 02:59 PM
 Periods 08 - 08
 Ending Date 08/13/20

Hidalgo County

Page No 1
 FJRED02A

Revenue Detail By Account

Account No/Description	Budget	Amount	Receivable	Percent
0-1289-342-30-320-032-0-000 DWI CRT PROGRAM INCOME				
* Receipts				
DATE RECEIPT NO. BATCH RECEIVED FROM				
08/06/20 249025 20003166 CM ADULT PROBATION 8/4/2020	11,207.00	11,207.00	.00	100.0
* Beginning Balance				
DESCRIPTION				
PRE-TRIAL DWI FEE	182.00	182.00		
Total:				
* Ending Balance	11,207.00	11,389.00	-182.00	101.6

Agency Name: Hidalgo County
 Grant/App: 2413910 Start Date: 9/1/2019 End Date: 8/31/2020

Project Title: Hidalgo County DWI Court Program
 Status: Active Grant

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor (L.T.) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will work with the program participant to develop a treatment plan	\$43,014.42	\$0.00	\$0.00	\$0.00	\$43,014.42	100

		<p>that is tailored to the participant's personal assets and needs. The participant will meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover:</p> <p>Salary \$30,390.33 Health Benefits \$6,226.00, Life Benefit \$22.20, FICA \$2,324.86, Retirement Benefit \$3,868.69, and Unemployment Benefit \$182.34 Totaling \$43,014.42</p>						
Personnel	Probation Officer	<p>Probation Officer #1: (A.M.) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case</p>	\$67,272.27	\$0.00	\$0.00	\$0.00	\$67,272.27	100

management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The

frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer

to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The

		<p>program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$49,779, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$3,808.09, Retirement Benefit \$5,928.68, and Unemployment Benefit \$298.67 totaling \$67,312.29.</p>						
Personnel	Probation Officer	<p>P.O. #2: (A.J.Q) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically</p>	\$43,850.30	\$0.00	\$0.00	\$16,407.00	\$60,257.30	100

manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed

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		attendance. Budget Amount allocated would cover: Salary \$48,319, Health benefit \$8,623.00, Life Benefit \$22.20, FICA \$3,696.40, Retirement Benefit \$6,151.01, and Unemployment Benefit \$289.91 totaling \$67,101.52. (\$43,850.30 in OOG Funds and \$23,251.22. in GPI Funds).					
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