



# Hidalgo County Head Start Program

## Policy Council Consent Agenda

**DATE:** August 19, 2020

**SUBJECT:** Approval of Monthly Financial Reports

**RATIONALE/NEED:** Approval is needed to comply with the Head Start Performance Standard 1304.51(h)(1).

**RECOMMENDATION:** Administration recommends approval.

**COST:** N/A

**RELATED INFORMATION INCLUDES:** Monthly Financial Reports: June/July

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**INITIATED BY:** Elma Carrera, Chief Financial Officer

**REVIEWED BY:** Edmundo Garcia, Assistant Director for Operations

**EXECUTIVE DIRECTOR'S APPROVAL:** *Terence Flores*

*Edmundo Garcia*  
for  
E. Carrera

Hidalgo County Head Start Program  
 Budget Report  
 Fund - 19  
 From 01/01/2020 - 12/31/2020

Account Title	Total Budget	YTD Expenditures	YTD Encumbrances	Total Budget Balance	Percent Budget Remaining	July Expenditures
SALARIES	18,810,554.36	10,208,277.08	0.00	8,602,277.28	45.73%	2,514,459.51
FRINGE BENEFITS	8,078,152.43	4,337,466.80	0.00	3,740,685.63	46.30%	794,108.56
OUT OF TOWN TRAVEL	111,908.00	7,268.69	0.00	104,639.31	93.50%	0.00
OFFICE SUPPLIES	67,104.05	38,007.85	1,118.98	27,977.22	41.69%	2,282.98
CLASSROOM SUPPLIES	318,259.71	189,179.35	70,521.89	58,558.47	18.39%	2,032.00
MAINTENANCE SUPPLIES	203,135.38	171,522.02	21,393.40	10,219.96	5.12%	(108.49)
MEDICAL SUPPLIES	5,398.00	742.20	5,590.73	(934.93)	(17.31)%	(5,908.50)
OPERATIONAL SUPPLIES	63,483.00	61,641.60	13,780.53	(11,939.13)	(18.80)%	20,487.39
RENT	84,564.00	50,862.18	0.00	33,701.82	39.85%	5,800.00
UTILITIES	231,872.28	113,206.56	0.00	118,665.72	51.17%	443.68
TELEPHONE	304,435.79	193,687.22	0.00	110,748.57	36.37%	1,563.02
LOCAL TRAVEL	48,500.00	11,557.38	0.00	36,942.62	76.17%	296.70
VEHICLE MAINT/REPAIRS	180,000.00	69,888.92	21,126.05	88,985.03	49.43%	3,208.75
HEALTH SERVICES	500.00	1,974.00	0.00	(1,474.00)	(294.80)%	0.00
DENTAL SERVICES	1,050.00	0.00	0.00	1,050.00	100.00%	0.00
MENTAL HEALTH	28,500.00	3,975.00	0.00	24,525.00	86.05%	0.00
PRINTING	29,600.00	19,854.41	127.50	9,618.09	32.49%	0.00
INSURANCE	197,000.00	13,165.00	0.00	183,835.00	93.31%	0.00
SMALL EQUIPMENT/REPAIRS	51,500.00	4,884.75	34,597.75	12,017.50	23.33%	0.00
T&TA	210,678.00	63,140.79	17,046.00	130,491.21	61.93%	(1,370.95)
PROFESSIONAL SERVICES	72,550.00	54,387.37	6,000.00	12,162.63	16.76%	0.00
DISABILITY SERVICES	4,000.00	3,072.09	0.00	927.91	23.19%	0.00
MAINTENANCE	138,973.00	0.00	0.00	138,973.00	100.00%	0.00
<b>Total 19 - HEAD START</b>	<b>29,241,718.00</b>	<b>15,617,761.26</b>	<b>191,302.83</b>	<b>13,432,653.91</b>	<b>45.94%</b>	<b>3,337,294.65</b>

Hidalgo County Head Start Program  
 Budget Report  
 Fund - 19  
 From 01/01/2020 - 12/31/2020

Account Title	Total Budget	YTD Expenditures	YTD Encumbrances	Total Budget Balance	Percent Budget Remaining	June Expenditures
SALARIES	18,810,554.36	7,693,817.57	0.00	11,116,736.79	59.09%	1,287,243.02
FRINGE BENEFITS	8,078,152.43	3,543,358.24	0.00	4,534,794.19	56.13%	590,830.68
OUT OF TOWN TRAVEL	111,908.00	7,268.69	0.00	104,639.31	93.50%	0.00
OFFICE SUPPLIES	67,104.05	35,724.87	1,099.84	30,279.34	45.12%	5,658.48
CLASSROOM SUPPLIES	318,259.71	187,147.35	16,257.89	114,854.47	36.08%	20,866.33
MAINTENANCE SUPPLIES	203,135.38	171,630.51	16,815.69	14,689.18	7.23%	28,452.41
MEDICAL SUPPLIES	5,398.00	6,650.70	5,590.73	(6,843.43)	(126.77)%	6,650.70
OPERATIONAL SUPPLIES	63,483.00	41,154.21	13,338.73	8,990.06	14.16%	18,343.11
RENT	84,564.00	45,062.18	0.00	39,501.82	46.71%	5,830.00
UTILITIES	231,872.28	112,762.88	0.00	119,109.40	51.36%	41,715.31
TELEPHONE	304,435.79	192,124.20	0.00	112,311.59	36.89%	78,201.89
LOCAL TRAVEL	48,500.00	11,260.68	0.00	37,239.32	76.78%	1,516.07
VEHICLE MAINT/REPAIRS	180,000.00	66,680.17	21,126.05	92,193.78	51.21%	297.63
HEALTH SERVICES	500.00	1,974.00	0.00	(1,474.00)	(294.80)%	1,599.00
DENTAL SERVICES	1,050.00	0.00	0.00	1,050.00	100.00%	0.00
MENTAL HEALTH	28,500.00	3,975.00	0.00	24,525.00	86.05%	0.00
PRINTING	29,600.00	19,854.41	127.50	9,618.09	32.49%	7,699.28
INSURANCE	197,000.00	13,165.00	0.00	183,835.00	93.31%	0.00
SMALL EQUIPMENT/REPAIRS	51,500.00	4,884.75	34,397.75	12,217.50	23.72%	1,711.25
T&TA	210,678.00	64,511.74	20,992.00	125,174.26	59.41%	25,638.15
PROFESSIONAL SERVICES	72,550.00	54,387.37	3,000.00	15,162.63	20.89%	37,903.75
DISABILITY SERVICES	4,000.00	3,072.09	0.00	927.91	23.19%	0.00
MAINTENANCE	138,973.00	0.00	0.00	138,973.00	100.00%	0.00
<b>Total 19 - HEAD START</b>	<b>29,241,718.00</b>	<b>12,280,466.61</b>	<b>132,746.18</b>	<b>16,828,505.21</b>	<b>57.55%</b>	<b>2,160,157.06</b>