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AGENDA ITEM BRIEFING

Commissioners Court – September 02, 2020

AI Number: 77122

Project Number: 2020-140

Information: [Requesting approval to procure relocation services for count owned modular building from 371 W. Expressway 83 Sullivan City, Tx to 1304 S. 25th St. in Edinburg, Tx] with for Hidalgo County Health & Human Services Department [in order to assist with County functions related to medical and public health measures.]

Description of AI: (A) Discussion, consideration, and action to approve a necessary CARES Act Relief Fund expenditure to cover cost of purchase); (B) Exemption from competitive bidding requirements, pursuant to Texas LGC 262.024(a)(1)&(2); (C) Requesting approval to purchase

Funding Source: CARES Act Relief Fund (TBD) **Acct. #** 0-1287-441-42-115-096-0-XXX

Requested by: Eddie Olivarez **Department:** Health & Human Services Dept.

Prepared by: Hector Garcia, Contract Specialist III **Department:** Purchasing Department

BACKGROUND

On March 17, 2020, pursuant to the authority under Texas Government Code Section 418.108, Hidalgo County Judge Richard Cortez issued a Declaration of Local Disaster for Public Health Emergency due to the imminent threat arising from the Coronavirus (COVID-19). On March 22, 2020, in accordance with Texas Government Code Section 418.108(b), the Commissioners Court of Hidalgo County issued an Order of Continuance of Declaration of Local Disaster for Public Health Emergency that affirmed the activation of the Hidalgo County Emergency Management Plan and extends the Declaration of Local Disaster.

In coordinating the response to this ongoing public health emergency, HCHD, is in need of additional office space in order to house existing and new employees currently assisting with functions related to medical and public health measures.

COMPLIANCE

Under the Presidential Policy Directive/PPD-8: National Preparedness, “it is aimed at strengthening the security and resilience of the United States through systematic preparation for the threats that pose the greatest risk to the security of the nation, including acts of terrorism, cyber-attacks, pandemics, and catastrophic natural disasters,” and in compliance with the Homeland Security Presidential Directive 5 (HSPD-5), and the Center for Disease Control and Prevention, Public Health Emergency Preparedness and Response Capability 9 (Medical Materiel Management and Distribution), and pursuant to the Order of Continuance of Declaration of Local Disaster for Public Health Emergency that affirmed the activation of the Hidalgo County Emergency Management Plan and extends the Declaration of Local Disaster, we request the courts approval for the relocation services of the county owned modular building to obtain the needed office space in order house existing and new employees to efficiently continue providing the needed response to the COVID-19 public health emergency.

ADMINISTRATION

As a critical countermeasure and to strengthen our preparedness and response capacity for HCHD approval of the item is consistent with Hidalgo County’s intended purpose to mitigate the spread of COVID–19. By relocating the county owned modular building HCHD will be able to use the additional office space to house existing and new employees assisting with functions related to the ongoing COVID-19 public health emergency.

AGENDA ITEM CAPTION

- A. Discussion, consideration, and action to approve a necessary CARES Act Relief Fund expenditure to cover cost not accounted for in the current budget and cannot be lawfully funded by line item, allotment or allocation, for the **Hidalgo County Health Department Relocation of County Owned Modular Building**, in order to assist with County functions related to medical and Public Health expenses addressing the ongoing COVID-19 public health emergency; the Court having reviewed the Agenda Item Briefing, herein finds that such expenditure is reasonable and necessary for the intended use;
- B. Exemption from competitive bidding requirements, pursuant to Texas LGC 262,024(a)(1): an item that must be purchased in case of a public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens; (2) an item necessary to preserve and protect the public health and safety of the citizens.
- C. Requesting approval to procure relocation services for county owned modular building from 371 W. Expressway 83 Sullivan City, Tx to 1304 S. 25th St. in Edinburg, Tx with Zuniga's House Mover, LLC in the amount of \$9,190.00. Subject to 213 Form and compliance with 1295 Form.

RECOMMENDATIONS:

Approval of the item will allow the HCHD to efficiently provide the needed office space to house existing and new employees currently assisting with functions related to the ongoing COVID-19 public health emergency. Recommending that Commissioners Court authorize the relocation services for county owned modular building as stated as it is a reasonable and necessary expenditure related to the County's COVID-19 Public Health Response. Expenditures will be charged to the Coronavirus Aid, Relief, and Economic Security (CARES) Relief Grant Fund and/or other grant assistance available to address the COVID-19 public health emergency.

Attachments:

- Agenda Item Briefing
- TXLGC 262.024(a) 1,2
- 1295 Form
- Sam.Gov