

July 1, 2020

Hon. David Fuentes
Commissioner, Hidalgo County Pct. #1
1902 Joe Stephens
Weslaco, TX 78596

**RE: Contract # C-17-315-03-13 ~ Hidalgo County Precinct No. 1 Tax Office
Work Authorization No. 1 ~ Hidalgo County Precinct No. 1 Tax Office –
Construction Management Services
PO #778474**

Dear Commissioner Fuentes:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of June 2020 on the subject referenced project.

The following is attached:

- Invoice No. 10051

The following is a narrative of the progress for this period.

TASK	% Complete
1.0 – Pre-Design Phase Services (Generate Project Management Plan)	100%
<u>UPDATED:</u> This task is complete. Please refer to invoice dated June 1, 2018.	
2.0 – Design Phase Services	
2.1 – Oversight of A/E Design Team/Plan Review/Value Engineering	100%
<u>UPDATED:</u> This task is complete. Please refer to invoice dated April 1, 2019.	
2.2 – Contractor Qualification/Bid Solicitation & Selection	100%
<u>UPDATED:</u> This task is complete. Please refer to invoice dated August 1, 2018.	

3.0 – Construction Phase Services		
3.1 – Construction & Contract Management		92%
<p><u>UPDATED:</u> B2Z continues to coordinate all aspects of construction, contract management and manage all project documentation.</p> <p>Pending RFI's:</p> <ul style="list-style-type: none"> ▪ N/A <p>Pending Sample Approval:</p> <ul style="list-style-type: none"> • N/A <p>Pending Submittals:</p> <ul style="list-style-type: none"> ▪ Landscape <p>Change Orders and Allowance Expenditures:</p> <ul style="list-style-type: none"> ▪ Pending Change Order #2 <ul style="list-style-type: none"> ○ \$15,776.80 for Millwork modification per executive Office and Tax Office I.T. Department <p>Change Order #001 - \$8,003.18</p> <ul style="list-style-type: none"> ▪ Approved/Executed ▪ PCO #003 – \$1,037.18 Fire Dampers ▪ PCO #004 - \$3,137.60 Fire Alarm conduits & back boxes ▪ PCO #006 - \$3,088.40 Schlage Primus keying system as requested by Executive Office in lieu of VE Option ▪ PCO #007 - \$740.00 to build Chase for sprinkler lines at foyer and room A110 not on plans, left out by Architect 		

3.2 – Daily Field Reports and Progress Photos		92%
<p><u>UPDATED:</u> Conducting daily job-site inspections to document the following: Job-site conditions, weather conditions, job-site safety, job progress, material deliveries, and installed construction. Documented inspection findings via job reports and photo journal.</p> <p>Project Schedule:</p> <ul style="list-style-type: none"> ▪ Project Start Date - 08/14/2019 ▪ Original Completion Date - 04/21/2020 ▪ Granted Weather Days - 19 days ▪ Project Completion Date - 05/10/2020 ▪ Change Order #001 <ul style="list-style-type: none"> ○ 28 days ▪ Covid-19 Delays/Lack of Response from Architect <ul style="list-style-type: none"> ○ 48 days ▪ Project Completion Date – 07/24/2020 <p>Project Delays:</p> <ul style="list-style-type: none"> ▪ 19 days due to weather ▪ 48 days due to Covid-19 & lack of response from Architect ▪ Millwork Modifications By executive Office/Tax Office - TBD <p>Completed Tasks:</p> <ul style="list-style-type: none"> ▪ Obtained working clearance from City of Weslaco ▪ Installation of Veneer Brick ▪ Installation of Quarry Tile (exterior) ▪ Tile in Rest Room floors and walls ▪ Installation of data lines ▪ Fiber Optic Line to Constables Office ▪ Passed Above Ceiling inspection per City of Weslaco ▪ Power to building on 6/15/2020 ▪ HVAC start up on 6/18/2020 ▪ All Concrete site work – Pending Punch List 		

<p>Tasks In-Progress:</p> <ul style="list-style-type: none"> ▪ Installation of Final Coat of paint ▪ Installation of Flooring ▪ Installation of millwork (Pending Approval of Change Order #002) ▪ Installation of Irrigation Lines ▪ Pending Programing of lighting system by Acuity <p>Meetings:</p> <ul style="list-style-type: none"> ▪ Owner/Architect/Contractor (OAC) Bi-Weekly Meetings. These meetings are held at Precinct No.1 Administration Office. B2Z facilitates discussion of general project topics, administrative items, project progress, document management, open issues, and any other new business. <ul style="list-style-type: none"> ○ 06/02/2020 Millwork Changes Meeting w/ Executive office ○ 06/03/2020 Project Status Meeting with Pct. #1 		
4.0 – Project Close Out		0%
<p><u>UPDATED:</u> Task has not begun.</p>		
5.0 – Meetings & Coordination on Project Development w/Stakeholders		100%
<p><u>UPDATE:</u> This task is complete. Refer to invoice date May 1, 2019.</p>		

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



Carlos Del Angel, PMP
Senior Project Manager
B2Z Engineering, LLC



Invoice

P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Date	Invoice #
7/1/2020	10051

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #1
 1902 Joe Stephens
 Weslaco, TX 78596

Project Info:

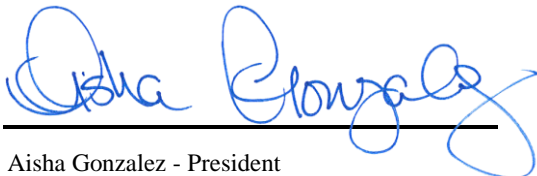
Contract #C-17-315-03-13 WA#1
 Tax Office
 Construction Mgmt Services
 B2Z JOB: 1101
 PO # 778474

Billing Period June 2020

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Task 1.0 - Pre-Design Phase Services	\$ 5,432.82	\$ 5,432.82	\$ -	\$ 5,432.82	100%
Task 2.1 - Oversight of A/E Design Team/Plan Review/Value Engineering	\$ 4,510.24	\$ 4,510.24	\$ -	\$ 4,510.24	100%
Task 2.2 - Contractor Qualification/Bid Solicitation and Selection (CMAR Delivery Method)	\$ 5,842.92	\$ 5,842.92	\$ -	\$ 5,842.92	100%
Task 3.1 - Construction & Contract Management	\$ 13,454.00	\$ 11,435.90	\$ 941.78	\$ 12,377.68	92%
Task 3.2 - Daily Field Reports and Progress Photos	\$ 38,925.46	\$ 33,086.64	\$ 2,724.78	\$ 35,811.42	92%
Task 4.0 - Project Close Out	\$ 2,255.12	\$ -	\$ -	\$ -	0%
Task 5.0 - Meetings & Coordination on Project Development Activities w/Stakeholders	\$ 15,093.98	\$ 15,093.98	\$ -	\$ 15,093.98	100%
Direct Expenses	\$ 4,465.07	\$ 3,795.31	\$ 312.55	\$ 4,107.86	92%
Total For This Billing Period					3,979.11

Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
1	\$89,979.61	\$79,197.81	92.4%	\$6,802.69



 Aisha Gonzalez - President