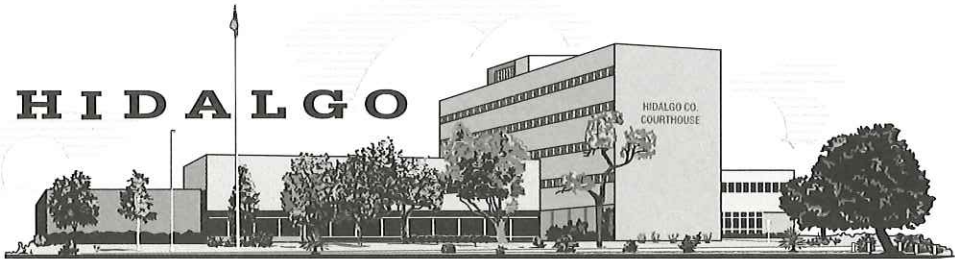


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

September 04, 2020

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$884.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2020. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$ 884.00

PURPOSE
August 2020 DWI Program Income

CERTIFIED BY:



Maria Arcilia Duran, CPA

9-5-2020

Date

HIDALGO COUNTY DISTRICT JUDGES



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

DWI gpi

1 message

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>

Fri, Sep 4, 2020 at 1:47 PM

To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Please certify the revenues for the DWI grant for August 2020. Thanks.

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/Fiscal Director

P.O. Box 970

Edinburg, TX 78540

956.587.6009

Fax 956.318.2488

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AI-77268

Adult Probation 10. A.

CC CONSENT AGENDA SPECIAL MTG

Meeting Date: 09/08/2020

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

Adult Probation - DWI Court (1289):

1. Approval of certification of revenues, as certified by the Co. Auditor, for the DWI Grant program income and appropriation of same for the month of August 2020 in the amount of \$884.00

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2020

ACCT. #: 0-1289-423-00-320-032-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

DWI Aug 2020 approp
request to certify revenues
budget

Form Review

Inbox

Budget & Management

Ivan Cantu

Final Approval

Form Started By: Maria Castilleja

Reviewed By

Veronica Ortiz

Date

09/04/2020 03:03 PM

Started On: 09/04/2020 02:00 PM

Print This Page

Agency Name: Hidalgo County
 Grant/App: 2413910 Start Date: 9/1/2019 End Date: 8/31/2020

Project Title: Hidalgo County DWI Court Program
 Status: Active Grant

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor (L.T.) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will work with the program participant to develop a treatment plan	\$43,014.42	\$0.00	\$0.00	\$0.00	\$43,014.42	100

		<p>that is tailored to the participant's personal assets and needs. The participant will meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover:</p> <p>Salary \$30,390.33 Health Benefits \$6,226.00, Life Benefit \$22.20, FICA \$2,324.86, Retirement Benefit \$3,868.69, and Unemployment Benefit \$182.34 Totaling \$43,014.42</p>						
Personnel	Probation Officer	<p>Probation Officer #1: (A.M.) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case</p>	\$67,272.27	\$0.00	\$0.00	\$0.00	\$67,272.27	100

management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The

frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer

to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The

		<p>program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance.</p> <p>Budget Amount allocated would cover: Salary \$49,779, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$3,808.09, Retirement Benefit \$5,928.68, and Unemployment Benefit \$298.67 totaling \$67,312.29.</p>						
Personnel	Probation Officer	<p>P.O. #2: (A.J.Q) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically</p>	\$43,850.30	\$0.00	\$0.00	\$17,291.00	\$61,141.30	100

manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed

necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the

probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in

	attendance. Budget Amount allocated would cover: Salary \$48,319, Health benefit \$8,623.00, Life Benefit \$22.20, FICA \$3,696.40, Retirement Benefit \$6,151.01, and Unemployment Benefit \$289.91 totaling \$67,101.52. (\$43,850.30 in OOG Funds and \$23,251.22. in GPI Funds).						
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You are logged in as **User Name:** apatrick

DATE: September 4, 2020
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 0-1289-423-00-320-032-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1289-423-00-320-032-0-113 ✓	DWI Court- Full-Time Employees	730.70 ✓
0-1289-423-00-320-032-0-211 ✓	DWI Court- Health Insurance	0.00 ✓
0-1289-423-00-320-032-0-212 ✓	DWI Court- Life Insurance	0.00 ✓
0-1289-423-00-320-032-0-220 ✓	DWI Court- FICA	55.90 ✓
0-1289-423-00-320-032-0-230 ✓	DWI Court- Retirement	93.02 ✓
0-1289-423-00-320-032-0-250 ✓	DWI Court- Unemployment Compensation	4.38 ✓
TOTAL APPROPRIATION		884.00
0-1289-342-30-320-032-0-000	DWI Court Program Income	884.00 ✓
TOTAL REVENUES		884.00 ✓

REASON:

To allocate the GPI for the FY2020 DWI Grant Budget #2413910 from 8/1/2020-8/31/2020. The total GPI is equal to \$884.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

004

0.*
 730.70+
 55.90+
 93.02+
 4.38+
 884.00*+
 0.*

Report Date 09/04/20 02:10 PM
 Periods 09 - 09
 Ending Date 09/04/20

Hidalgo County
 Revenue Detail By Account

Account No/Description	Budget	Amount	Receivable	Percent
1289-342-30-320-032-0-000 DWI CRT PROGRAM INCOME				
* Beginning Balance	11,389.00	11,389.00	.00	100.0
Receipts				
DATE RECEIPT NO. BATCH RECEIVED FROM DESCRIPTION				
/02/20 249810 20003523 ADULT PROBATION DEPT. 9/1/202 PRE-TRIAL DWI FEE		884.00		
Total:	11,389.00	12,273.00	-884.00	107.8
* Ending Balance				