



2802 S. Bus. Hwy 281  
 Edinburg, Texas 78539  
 Phone: (956) 318-2626  
[www.co.hidalgo.tx.us/purchasing](http://www.co.hidalgo.tx.us/purchasing)

# MEMORANDUM

(Approval of Specifications)

**To:** Margarita Gonzalez  
 Wic Program

**From:** Jaime Javier Rivas, Contract Specialist I  
 Hidalgo County Purchasing Department

**Date:** September 2, 2020

**Subject:** Approval or Disapproval of Specifications for: Project No: 2020-339 Lease Office Space-Alamo.

Please review the following SPECIFICATIONS and indicate if they meet all your requirements by selecting APPROVE, (or) APPROVED WITH MODIFICATIONS and signing below. If your answer is DISAPPROVE, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department. If you have any questions, please call me at (956) 318-2626 ext. #4875.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:   X   YES /        NO/        Other       

(Specify Reason)       

BUDGET ACCOUNT #:   0.1292.441.00.350.001.0.441  

<i>Clarissa Ramirez</i>	Clarissa Ramirez	WIC	09/11/20
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, Attn: Jaime Rivas VIA E-MAIL: [jaime.rivas@co.hidalgo.tx.us](mailto:jaime.rivas@co.hidalgo.tx.us), by no later than Thursday, September 4, 2020 @ 9:00 A.M., to possibly place on the next CC meeting.**

Enclosures