



2802 S. Bus. Hwy 281  
Edinburg, Texas 78539  
Phone: (956) 318-2626  
www.co.hidalgo.tx.us/purchasing

# MEMORANDUM

(Approval of Specifications)

**To:** Margarita Gonzalez, Hidalgo County  
WIC Program

**From:** Jaime Javier Rivas, Contract Specialist I  
Hidalgo County Purchasing Department

**Date:** September 3, 2020

**Subject:** Approval or Disapproval of Specifications for: Project No: 2020-341 Hidalgo County (all funding sources) WIC Program "Lease of Office Space-McAllen."

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE**, (or) **APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department. If you have any questions, please call me at (956) 318-2626 ext. #4875.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  YES /  NO /  Other \_\_\_\_\_

(Specify Reason) \_\_\_\_\_

BUDGET ACCOUNT #: 0.1292.441.00.350.001.0.441

<i>Clarissa Ramirez</i> AUTHORIZED SIGNATURE	Clarissa Ramirez PRINTED NAME	WIC DEPARTMENT	09/11/2020 DATE
---	----------------------------------	-------------------	--------------------

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, Attn: Jaime Rivas VIA E-MAIL: [jaime.rivas@co.hidalgo.tx.us](mailto:jaime.rivas@co.hidalgo.tx.us), by no later than Friday, September,4 2020 @ 1:00 P.M., to possibly place on the next CC meeting.**

Enclosures