HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: 9/15/20

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Nuisance Abatement Division

ACCOUNT NUMBER: 0-1100-432-70-125-039-0-xxx

CONTACT PERSON: J. Chris Trevino **PHONE:** extn: 5625

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
640	Ref. Materials	610	General Supplies	10.60
811	Licenses & Permits	610	General Supplies	255.4
811	Licenses & Permits	780	Capital Leases	19.60
			TOTAL	$285.60

REASON: Fund transfer: to purchase office supplies as needed & cover po for copier lease through end of year.

Department Head Signature **Date**

Approved Commissioners' Court **Attest County Clerk**