



May 13, 2020

Rocio Villarreal  
Hidalgo County Purchasing  
2802 S. Business Hwy. 281  
Edinburg, TX 78539

Dear Ms. Villarreal,

The Court of Appeals has requested that their entry elevation design be revisited. Refer to Exhibit A for location referenced. This proposal is for the HDR professional team to do that. The total fee for the scope listed below, including Subconsultant TWG, HDR interior architectural design, signage team and expenses, is **\$ 19,000**.

## **SCOPE OF WORK**

### PROJECT MANAGEMENT

#### DESIGN PHASE (HDR leads – *anticipated to be 8 weeks*)

- Produce conceptual sketch options
- Review meeting with Users
- Make design adjustments based on Users' decision
- Presentation to Owner representative team of concept for approval
- Coordination with professional team members (interior architecture, interior design, signage)
- Prepare construction document revisions and signage bid package additions
- Hold internal QC session prior to releasing documents

#### PROCUREMENT PHASE (assumed to be 8 weeks, HDR leads)

- No Pre-Bid meeting, CMAR coordinates
- Fielding and answering bidder questions
- Preparation and distribution of Addenda, if necessary
- No AHJ review assumed necessary
- Owner acceptance of Construction Change Order

#### CONSTRUCTION CONTRACT ADMINISTRATION (CCA) PHASE (ERO leads)

We assume the above deliverables will be managed by Morganti Texas, Inc. within our current contract of 38 total months. If the construction period extends beyond that, the previously-submitted and approved additional monthly amount would be applied. The final month can be pro-rated if an entire month of services is not required.

CCA services are outlined in the Owner-Architect Agreement.

## EXPENSES

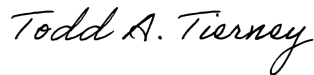
We anticipate incurring costs for such things as in-house printing. This is included in the fee. Given the current situation regarding travel restrictions, we have assumed that *all meetings can be held remotely* and no travel has been included for additional meetings. We have assumed that all deliverables to Owner, Jacobs, Contractor and AHJs will be electronic and no printing will be required for submissions to these entities.

## DISCLAIMERS

- Note that this proposal's rate will remain in effect for 90 calendar days. If our contract is not amended for this proposal within that timeframe, we retain the right to revisit the proposal.
- Client is requesting the services in the context of a shelter in place order or with respect to limited access to a site due to the foregoing. Given the time, data or access limitations, Consultant may not have the ability to perform the services in accordance with industry and the Consultant's customary practices, procedures and processes nor have the ability to independently verify the accuracy of the information and data provided to it.
- The standard of care for all services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality.
- We are assuming there will be no changes to electrical, plumbing, mechanical or other building systems as part of this design; hence, no time has been included for those disciplines.
- With all additional service proposals, we will begin these changes upon receiving written acceptance of this contract change.

We are grateful that Hidalgo County continues to place their trust in the HDR professional team, especially during this critical time. If there are any questions, please do not hesitate to contact John Niesen or me.

Sincerely,  
HDR Architecture, Inc.



Todd Tierney  
Senior Vice President

cc: John Niesen, Mike Brenchley, Halden Tally, Oscar Garcia, file

# EXH. A - CoA ENTRY ELEVATION

