

EXHIBIT “A”

Specifications/Requirements

Hidalgo County Sheriff’s Office

(all funding sources, programs & entities)

“Purchase of A Prisoner Transport Bus”

RFB No.:2020-494-10-21-JAG

PROJECT OVERVIEW:

Hidalgo County Sheriff’s Office is requesting bids to purchase a bus to transport inmates within the State of Texas. Bid submittals must be Texas Department of Criminal Justice (TDCJ) compliant.

RFB Document Submittal/Delivery:

A total of one (1) original (pages one-sided marked ORIGINAL), one (1) copy, and one (1) CD/USB in PDF format of RFB shall be submitted.

Respondents must complete and include in their response all documentation requested in this RFB. Refer to the enclosed RFB submittal form for documents to be included with your response.

RFB responses shall be sealed, clearly marked and/or labeled with the vendor’s name, **RFB No. 2020-494-10-21-JAG – Purchase of A Inmate Transport Bus**, opening date **October 21, 2020**, on the outside of the package.

RFB shall be delivered to (mailing address) Martha L. Salazar, CPPB, Purchasing Agent, Hidalgo County Purchasing Department, Administration Building, 2812 S. Business Hwy 281, Edinburg, TX (physical address) 2802 S. Business Hwy 281, Edinburg, TX.

When hand-delivering the RFB, the respondent must ensure that the submittal packet is stamped with the time and date received by purchasing.

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County (“the County”) to disclose in the Conflict of Interest Questionnaire (“the CIQ”) attached as **Exhibit “D”**, the vendor, person consultant or contractor’s affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk’s Office no later than the seventh business day after the date the person becomes aware of facts that require the statement to be filed. The disclosure requirement applies to a person or business that contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful vendor fails to comply with the Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Completed Form CIQ must be submitted to the Hidalgo County Clerk’s Office located at 100 N. Clossner, Edinburg, Texas 78539 – Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

EXHIBIT “A”

Specifications/Requirements
Hidalgo County Sheriff’s Office
(all funding sources, programs & entities)
“Purchase of A Prisoner Transport Bus”
RFB No.:2020-494-10-21-JAG

PROPOSER’S AFFIDAVIT:

Respondents to this RFB must submit a signed Proposer’s Affidavit (attached herein in Exhibit “J”) certifying that the submission is (1) not the result of Collusion as described in the Proposer’s Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer’s Affidavit, or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer’s Affidavit.

NON-DISCRIMINATION:

Submitters, during the performance of this contract, will not discriminate against any employee, or applicant for employment, because of race, religion, color, national origin, sex, age, disability or any other protected class under law (except as allowed in the case of bona fide occupational qualifications). By submitting a response to this Request, Submitter certifies that it will conform to the provisions of the federal Civil Rights Act of 1964, as amended and related state and federal law.

PROCESSING TIME FOR PAYMENT:

Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment; and payments are pursuant to Texas Prompt Payment Act.

ELECTRONIC TRANSMISSION OF RFB’S:

Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:

Submitters must, upon request, provide satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the vendor's ability.

RESPONDENT DEFAULT:

Hidalgo County reserves the right, in the case of respondent default, to procure the articles or services from other sources and hold the defaulting respondent responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:

Hidalgo County in no way shape or form is precluding competition, It is the responsibility of the respondent to review the Request for Bid (RFB) packet and to notify the Purchasing Department in writing if the requirements are formulated in a manner that would unnecessarily restrict competition, or if requirements are ambiguous, and require further clarification.

SIGNING OF DOCUMENTS:

In order to be considered, all submittals **must** be signed. **Please sign the original in blue ink.**

SUBCONTRACTING:

The successful respondent may not subcontract the award without the written consent of the Commissioners’ Court of Hidalgo County.

DAVIS BACON ACT: (if applicable)

In accordance with Chapter 2258 of the Texas Government Code, as well as any other applicable laws, all selected and awarded firms are required to include the appropriate prevailing wage rate (Davis Bacon Act rates or the rates adopted by the County of Hidalgo) when advertising and developing project specifications.

EXHIBIT “A”
Specifications/Requirements
Hidalgo County Sheriff’s Office
(all funding sources, programs & entities)
“Purchase of A Prisoner Transport Bus”
RFB No.:2020-494-10-21-JAG

TERMS & CONDITIONS:

1. All RFB prices for items shall take into consideration all shipping and handling costs.
2. Hidalgo County has the authority to utilize State Contracts or any cooperative purchasing programs, whenever it is in the County’s best interest to do so.
3. The initial contract term for this project will be for One (1) year. Additionally, Hidalgo County may extend this contract for a sixty (60) day grace period, under the same rates, terms and conditions at the end of the contract term for unforeseen delays.
4. Hidalgo County reserves the right to hold RFB’s for ninety (90) days without taking any action.
5. The awarded vendor will maintain all insurance requirements and its limits throughout the agreement term and any extension thereof, as described and listed in Exhibit “C” Insurance Requirements.
6. Hidalgo County reserves the right to award to one (1) vendor or multiple vendors if the County determines it is in its best interest to do so.
7. Award the contract to the responsible participant who submits the lowest and best bid or may reject all bids and issues a new solicitation.
8. Any contract awarded to a successful bidder will be in effect until;
 - A.) The contract expires;
 - B.) Delivery/acceptance of products and/or performance of services ordered; or
 - C.) Terminated by County with thirty (30) day’s written notice of cancellation (with/without cause).
9. Hidalgo County reserves the right to refuse and reject any/all Submissions and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.
10. **Name Brands:** Specifications may reference name brands and model numbers. It is not the intent of Hidalgo County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Offerors may offer items of equal stature and the burden of proof of such stature rests with offerors. Hidalgo County shall act as sole judge in determining the equality and acceptability of products offered.

EXHIBIT “A”

Specifications/Requirements

Hidalgo County Sheriff’s Office

(all funding sources, programs & entities)

“Purchase of A Prisoner Transport Bus”

RFB No.:2020-494-10-21-JAG

The Seller Must include Itemized Specifications of Bus features as submitted for bid. Hidalgo County is requesting that any questions, inquires, and/or clarifications regarding bid, be addressed to Mrs. Martha Salazar, CPPB, Attn: Jorge Garza, Contract Specialist II, 2812 South Business Hwy. 281, Hidalgo County Administration Bldg., Edinburg, TX 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA E-MAIL TO jorge.garza1@co.hidalgo.tx.us by no later than 5:00 p.m., Wednesday, October 14, 2020. Responses to said inquiries will be sent via email to all applicants known to have received the RFB through Hidalgo County no later than Friday, October 16, 2020.

GENERAL REQUIREMENTS/SPECIFICATIONS:

These requirements and/or specifications may be equal or better. Any RFB that does not meet the minimum requirements and/or specifications may be rejected. The following are the minimum requirements and/or specifications that will be acceptable to the County;

1. Rear Diesel Engine Format Preferred;
2. Capable of long distance traveling – 500+ miles;
3. Carrying capacity – 40+ inmates, minimum two (2) guards, and driver; for the total carrying capacity of 43 Minimum.
4. Lockbox located within arm length from guard seating;
5. Two (2) single seat isolation cages with padding for safety at the front of the bus;
6. Three (3) wall partitions; separating Bus Cabin from Isolation Cages, Isolation cages from General population, and first General population from second General Population.
7. All windows with Reinforcement ;
8. Single toilet (preferably in the rear of the bus);
9. Sufficient storage to maintain food and supplies for a minimum of two (2) days. Storage should include area for ice chests and/or other method of refrigeration.
10. LED Law Enforcement Emergency Equipment Lighting
11. Color Preference for the Bus is White.
12. Pricing of Bid Submittals must be (FOB) to Hidalgo County.
13. Submit Manufacturer’s warranty along with Bid Proposal.
14. NO Lighting equipment on the roof to allow for proper clearance.

ADDITIONAL INFORMATION TO TERMS AND CONDITIONS:

All costs and expenses associated with the preparation and submission of all (bids, proposals, statements of qualifications, and quotes) shall be the responsibility of the vendor. No reimbursements for such charges or expenses shall be passed on to Hidalgo County.