

October 1, 2020

Hon. David Fuentes  
Commissioner, Hidalgo County Pct. #1  
1902 Joe Stephens  
Weslaco, TX 78596

**RE: Contract # C-17-315-03-13 ~ Hidalgo County Precinct No. 1 Tax Office  
Work Authorization No. 1 ~ Hidalgo County Precinct No. 1 Tax Office –  
Construction Management Services  
PO #778474**

Dear Commissioner Fuentes:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of September 2020 on the subject referenced project.

The following is attached:

- Invoice No. 10054

The following is a narrative of the progress for this period.

<b>TASK</b>		<b>% Complete</b>
<b>1.0 – Pre-Design Phase Services (Generate Project Management Plan)</b>		<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete.		
<b>2.0 – Design Phase Services</b>		
<b>2.1 – Oversight of A/E Design Team/Plan Review/Value Engineering</b>		<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete.		
<b>2.2 – Contractor Qualification/Bid Solicitation &amp; Selection</b>		<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete.		

<b>3.0 – Construction Phase Services</b>		
<b>3.1 – Construction &amp; Contract Management</b>		<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete.		
<b>3.2 – Daily Field Reports and Progress Photos</b>		<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete.		
<b>4.0 – Project Close Out</b>		<b>100%</b>
<b><u>UPDATED:</u></b> B2Z has completed the closeout phase of this project and coordinated the following. <ul style="list-style-type: none"> <li>▪ Punch List Verification with GC and County Staff</li> <li>▪ Close Out documentation with Erickson Construction</li> <li>▪ Identify a Warranty Coordinator for Hidalgo County</li> <li>▪ The Occupancy of the Building by HC Tax Office</li> <li>▪ Final and Retainage Pay Applications from Erickson</li> <li>▪ Final Lien Waivers from Erickson and Subcontractors</li> </ul>		
<b>5.0 – Meetings &amp; Coordination on Project Development w/Stakeholders</b>		<b>100%</b>
<b><u>UPDATE:</u></b> This task is complete.		

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

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Carlos Del Angel, PMP  
Senior Project Manager  
B2Z Engineering, LLC



P.O. Box 2724  
 McAllen, Tx. 78502  
 (956) 585-3773

## Invoice

Date	Invoice #
10/1/2020	10054

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez  
 P.O. Box 2724  
 McAllen, Tx. 78502

**Bill To:**

Hidalgo County Precinct #1  
 1902 Joe Stephens  
 Weslaco, TX 78596

**Project Info:**

Contract #C-17-315-03-13 WA#1  
 Tax Office  
 Construction Mgmt Services  
 B2Z JOB: 1101  
 PO # 778474

**Billing Period** September 2020

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
<b>Task 1.0</b> - Pre-Design Phase Services	\$ 5,432.82	\$ 5,432.82	\$ -	\$ 5,432.82	100%
<b>Task 2.1</b> - Oversight of A/E Design Team/Plan Review/Value Engineering	\$ 4,510.24	\$ 4,510.24	\$ -	\$ 4,510.24	100%
<b>Task 2.2</b> - Contractor Qualification/Bid Solicitation and Selection (CMAR Delivery Method)	\$ 5,842.92	\$ 5,842.92	\$ -	\$ 5,842.92	100%
<b>Task 3.1</b> - Construction & Contract Management	\$ 13,454.00	\$ 13,454.00	\$ -	\$ 13,454.00	100%
<b>Task 3.2</b> - Daily Field Reports and Progress Photos	\$ 38,925.46	\$ 38,925.46	\$ -	\$ 38,925.46	100%
<b>Task 4.0</b> - Project Close Out	\$ 2,255.12	\$ 1,127.56	\$ 1,127.56	\$ 2,255.12	100%
<b>Task 5.0</b> - Meetings & Coordination on Project Development Activities w/Stakeholders	\$ 15,093.98	\$ 15,093.98	\$ -	\$ 15,093.98	100%
<b>Direct Expenses</b>	\$ 4,465.07	\$ 4,465.07	\$ -	\$ 4,465.07	100%
<b>Total For This Billing Period</b>					<b>1,127.56</b>

**Work Authorization ~ Summary**

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
1	\$89,979.61	\$88,852.05	100.0%	\$0.00

Aisha Gonzalez - President