

2802 S. Bus. Hwy 281
 Edinburg, Texas 78539
 Phone: (956) 318-2626
www.co.hidalgo.tx.us/purchasing

MEMORANDUM OF RECOMMENDATION

To: Eduardo Guerra, Hidalgo County Sheriff
 Sheriff's Department

Attn: Pedro Ramirez, David Luevano

From: Jaime Javier Rivas, Contract Specialist I
 Hidalgo County Purchasing Department

Date: September 24, 2020

Subject: Recommendation to award for: Bid No.: 2020-231-09-02-JJR
 Hidalgo County –“Commissary Supplies for Adult Detention Facility (Jail)”

Attached you will find Tabulation Sheet with the four (4) bid responses received for the above referenced project. The vendors are listed with both options (with and without a table). Please review the submissions and the tabulation sheet, select a vendor to award and/or reject the bid responses, and return the signed memo to jaime.rivas@co.hidalgo.tx.us by no later than **Monday, September 28, 2020 by 12:00 P.M.**, in order to place this item on the agenda for Commissioners' Court approval.

The first tabulation sheet provides the recommended vendor(s) based on the lowest price. Moreover, the recommended vendor varies per item, thus the recommended vendor is awarded on a per item basis. The second tabulation sheet is a detailed list of all the vendor(s) prices submitted by the vendors.

Indicate the first and second ranked vendor to award and the basis below. If you should have any questions or need additional information please contact me at (956) 318-2626 ext. 4865


<u>Awarded Vendor</u>	<u>Basis</u>
1.	
2.	
3.	
4.	

REJECT BID(S) RECEIVED & RE-BID CANCEL PROJECT

INDICATE REASON:

Please include the budget account number(s) for the above reference project.

Budget Acct No.: _____

 AUTHORIZED SIGNATURE	David Luevano PRINTED NAME	Commissary DEPARTMENT	9-28-20 DATE
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Enclosures

CC: Pedro Ramirez, David Luevano
Project file