

**EVALUATION FORM**

Hidalgo County  
Actuarial Consulting Services  
For

Part I- GASB 74 and / or 75 OPEB Valuation Analysis;  
Part II- Health Benefits Reserve Analysis  
RFP: 2020-400-11-04-ABV

<b><u>Selection Criteria</u></b>	<b>Points</b>	<b>Score</b>
<b>1. FIRM QUALIFICATIONS AND STAFFING OF PROJECT TEAM (10)</b>		
➤ The quality of the firm’s professional personnel to be assigned to the engagement and the quality of the firm’s management support personnel to be available for technical consultation.	0-10	
COMMENTS/RATIONALE FOR POINTS:	<b>TOTAL:</b>	_____
<b>2. UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (40)</b>		
➤ The firm’s technical understanding of the project and its purpose as evidenced by the quality of the proposal submitted.	0-10	
➤ The firm has no conflict of interest with regard to any other work performed by the firm for the County of Hidalgo.	0-10	
➤ The firm adheres to the instructions in this request for proposals on preparing and submitting the proposal.	0-10	
➤ The firm has easily identified how they meet each of the evaluation criteria.	0-10	
COMMENTS/RATIONALE FOR POINTS:	<b>TOTAL:</b>	_____
<b>3. EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (40)</b>		
➤ The firm’s past experience and performance on comparable government engagements.	0-10	
➤ The firm has a record of quality work.	0-10	
➤ The firm has identified information to be gathered and or obtained from the County of Hidalgo	0-10	
➤ The audit firm is independent and licensed to practice in the State of Texas.	0-10	
Comments/Rationale for points:	<b>TOTAL:</b>	_____
<b>4. COST FEES (10)</b>		
➤ The firm’s cost of the proposed service.	0-10	
Comments/Rationale for points:	<b>TOTAL:</b>	_____
	<b>TOTAL SCORE:</b>	_____

Provider: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluator: \_\_\_\_\_ Department/Pct.: \_\_\_\_\_