

2802 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

September 23, 2020

Key Performance Petroleum Company
Attn: Oscar Esquivel
5001 E. Harrison
Harlingen, Texas 78550

email: oscar@kppetro.com

TERM: Nov 11, 2020 to Nov 10, 2021

Re: **Renewal/Extension Notice/HB 1295 Form Required**
Contract/Renewal# C-19-184a-11-05 / New Extension № E-20-361
Hidalgo County "Lubricants (Grease, Oil, Hydraulic Fluids) & Antifreeze Products"

Dear Mr. Esquivel,

Be advised, that County has chosen the option to exercise the **one (1) year renewal option available under same the same rates, terms and conditions as provided in the current contract** with your company for the referenced project. The County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

In order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Reference No. E-20-361**. Once completed and filed, "*unsworn declaration*" Form 1295 must be printed, signed and submitted to our office by the deadline stated below.

In order to maintain the schedule for presentation to Commissioners Court, the signed and "*unsworn declaration*" Form 1295 must be received in our office completed by no later than 9:00 a.m. on Monday, September 29, 2020. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed an "*unsworn declaration*" may result in delay of renewal.

In, addition, please include your "**Updated Certificate of Insurance**" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: yolanda.velasquez@co.hidalgo.tx.us by no later than date reflected above.

By:

Date: 10-6-20

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.
Sincerely,

Yolanda Velasquez

Yolanda Velasquez,
Contract Specialist II

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Key Performance Petroleum Co.
 Navasota, TX United States

Certificate Number:
 2020-672381

Date Filed:
 09/28/2020

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County

Date Acknowledged:
 10/06/2020

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 E-20-361
 GAS - DIESEL - OILS

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

 Signature of authorized agent of contracting business entity
 (Declarant)

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FORM 1295

1 of 1

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E-20-361
GAS - DIESEL - OILS

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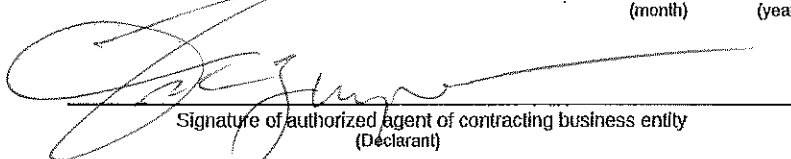
6 UNSWORN DECLARATION

My name is Frank Zaragoza, and my date of birth is 01/17/1949.

My address is P O Box 410 Navasota TX 77868 GRIMES.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in GRIMES County, State of TX, on the 29 day of SEPTEMBER 2020.
(month) (year)


Signature of authorized agent of contracting business entity (Declarant)