



2802 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
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www.co.hidalgo.tx.us/purchasing

July 16, 2019

ABM Janitorial Services- South Central, Inc.
121 Interpark Blvd, Ste 1001
San Antonio, TX 78216
P (210)733-6015
ATTN: Mr. Tim Whitaker, Branch Manager

Via email: Amanda.n.reed@abm.com
TERM: 60 days (Oct. 17, 2020- Dec.16, 2020)

Re: EXTENSION/RENEWAL & 1295 FORM NOTICE
Original Contract# (C-17-061-10-10) - "Custodial Services for Administration Building in Edinburg, TX"-Hidalgo County

Dear Mr. Tim Whitaker

Be advised, that County has chosen the option to exercise **60 day extension, (under the same rates, terms and conditions)** with **ABM Janitorial Services-South Central, Inc.** for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

In order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Renewal/Extension No. E-19-179** Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court**, the signed and notarized "**HB Form 1295**" and "**Extension Notice**" must be received in our office completed via fax to (956) 292-7612 or via email to: alexandra.vela@co.hidalgo.tx.us **by no later than Friday, October 9, 2020 or sooner if possible.** Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your "**Updated Certificate of Insurance**" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: alexandra.vela@co.hidalgo.tx.us by no later than date reflected above.

By: 
Mr. Tim Whitaker, Branch Manager

Date: 10/7/20

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department at (956)318-2626.

Sincerely,

Martha L. Salazar, CPPB/Purchasing Agent
Hidalgo County Purchasing Agent

MLS/abv
Enclosures