

SECTION III **SELECTION/EVALUATION**

SELECTION/EVALUATION PROCESS:

The evaluation consists of a 100-point scoring system based on the “Evaluation Criteria” - Exhibit B. The Evaluation Committee will be selected by the Hidalgo County Commissioners’ Court, or, by the Commissioner for Hidalgo County Precinct 4. The proposals received in response to this RFCSP will be evaluated by the Evaluation Committee in accordance with the process and evaluation criteria contained in this RFCSP. Responses will be evaluated using the material and substantiating evidence presented in the response, and not on the basis of what is inferred.

Proposals will be scored based on pricing, experience, capacity, and technical reference. The County reserves the right to select a proposal(s) other than the lowest cost. The offeror may be required before the award of any contract to show to the complete satisfaction of the County that it has the necessary facilities, ability and financial resources to provide the service specified therein in a satisfactory manner. The offeror may also be required to give past history references in order to satisfy the County with regard to the offeror's qualifications.

The County may make reasonable investigations deemed necessary and proper to determine the ability of the offeror to perform the work. The offeror shall furnish to the County all information for this purpose that may be requested. The County reserves the right to reject a proposal if the evidence submitted by, or investigation of, the offeror fails to satisfy the County that the offeror is properly qualified to carry out the objectives of the contract and to complete the work described therein.

Proposals that do not conform to the instructions given, or which do not address all the services as specified, may be eliminated from consideration. Hidalgo County, however, reserves the right to accept such proposal if it is determined to be in the County's best interest to do so.

After the RFCSP’s have been reviewed, scored, and evaluated, a grid will be presented to Commissioner’s Court for the purposes of ranking.

NEGOTIATION PROCESS: The number one ranked firm will be contacted to submit a “Best and Final Offer” of engagement/contract for negotiations. If negotiations prove unsuccessful, Commissioner’s Court will terminate negotiations with the firm and will contact the next highest ranked firm to open negotiations. The County of Hidalgo reserves the right to reject any and all RFCSP’s.

The following support information must be labeled (tabs) as follows:

Monetary Value – 30 Pts

The offeror shall use the base bid proposal form attached as Exhibit “B1”.

Qualification of Project Team – 30 Pts

Team members shall have experience in performing various types of contracts for counties, cities or other clients as stated in the Request for Competitive Sealed Proposal (RFCSP). The offeror should provide as much background information on their proposed professional team members, i.e. applicable certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract. Varied experience gained through other clients should be substantiated by reference.

Past Performance – 15 Pts

The RFCSP shall indicate through past experience of the proposed team that they possess sufficient knowledge of governmental regulations, appropriate codes, guidelines, professional standards, and policies. Address the proposed team’s approach to complete the scope and identify information to be gathered or obtained and how it will be used in the management of the scope.