

AGENDA ITEM BRIEFING

Commissioners Court – November 3, 2020

AI Number: 78103

Project Number: 2020-620

Information: Change Order #1 to deliver the purchased Mobile Command Unit, for the Office of Emergency Management.

Description of AI: (A) Discussion, consideration, and action to approve a necessary CARES Act Relief Fund expenditure to cover cost of purchase; (B) Exemption from competitive bidding requirements, pursuant to Texas LGC 262.024(a)(1)&(2); (C) Requesting approval to execute Change Order #1.

Funding Source: CARES Act Relief Fund

Acct. # 0-1287-441-42-115-096-0-752

Requested by: Chief Ricardo Saldana **Department:** County Judge – Emergency Management

Prepared by: Jaime Rivas, Contract Specialist I

Department: Purchasing Department

BACKGROUND

On March 17, 2020, pursuant to the authority under Texas Government Code Section 418.108, Hidalgo County Judge Richard Cortez issued a Declaration of Local Disaster for Public Health Emergency due to the imminent threat arising from the Coronavirus (COVID-19). On March 22, 2020, in accordance with Texas Government Code Section 418.108(b), the Commissioners Court of Hidalgo County issued an Order of Continuance of Declaration of Local Disaster for Public Health Emergency that affirmed the activation of the Hidalgo County Emergency Management Plan and extends the Declaration of Local Disaster.

COMPLIANCE

Under the Presidential Policy Directive/PPD-8: National Preparedness, “it is aimed at strengthening the security and resilience of the United States through systematic preparation for the threats that pose the greatest risk to the security of the nation, including acts of terrorism, cyber-attacks, pandemics, and catastrophic natural disasters,” and in compliance with the Homeland Security Presidential Directive 5 (HSPD-5), and the Center for Disease Control and Prevention, Public Health Emergency Preparedness and Response Capability 9 (Medical Materiel Management and Distribution), and pursuant to the Order of Continuance of Declaration of Local

Disaster for Public Health Emergency that affirmed the activation of the Hidalgo County Emergency Management Plan and extends the Declaration of Local Disaster, we request the courts approval for the purchase One (1) New 2020 Mobile Command Unit to maintain complete communication and information management capabilities.

ADMINISTRATION

When operating testing sites, responding to food distribution locations and otherwise coordinating the Hidalgo County COVID-19 response, it is critical that the Office of Emergency Management maintains complete communication and information management capabilities.

AGENDA ITEM CAPTION

A. Discussion, consideration, and approval of a necessary CARES Act Relief Fund expenditure to cover costs not accounted for in the current budget and cannot be lawfully funded by a line item, allotment, or allocation, for the delivery of the purchase of a Mobile Command Unit (purchase approved on 08/25/2020, AI-77003), while operating testing sites, responding to food distribution locations and otherwise coordinating the Hidalgo County COVID-19 response, it is critical that the Office of Emergency Management maintains complete communication and information management capabilities; the Court having reviewed the Agenda Item Briefing, herein finds that such expenditure is reasonable and necessary for the intended use;

B. Requesting exemption from competitive procurement requirements pursuant to TxLGC 262.024 (a)(1) & (2).

C. Requesting approval of Change Order #1 in the amount of \$4,424.39 for the delivery of the Mobile Command Unit through LDV, Inc., in accordance with their HGAC contract, AM10-18, to be processed via a Purchase Order Increase under PO#820505, with authority for Emergency Management Coordinator or County Executive Officer to execute CO#1, as required by the vendor.

RECOMMENDATIONS

Approval of the item will allow the Office of Emergency Management to receive delivery of the purchase of the Mobile Command Unit to efficiently operate testing sites, while responding to food distribution locations and otherwise coordinating the Hidalgo County COVID-19 response. It is critical and crucial that our Office of Emergency Management maintains complete communication and information management capabilities. Recommending that Commissioners' Court approve Change Order #1 to include the delivery for said Mobile Command Unit, is a reasonable and necessary expenditure related to the County's COVID-19 Public Health Response. Expenditures will be charged to the Coronavirus Aid, Relief, and Economic Security (CARES) Relief Grant Fund and/or other grant assistance available to address the COVID-19 public health emergency.

ATTACHMENTS

- Agenda Item Briefing
- TxLGC 262.024 (a)(1) & (2)
- Form 1295
- SAM.gov compliance
- Change Order #1
- Quote (AI drive)
- Price Verification (AI drive)
- Insurances (AI drive)
- PO# 820505
- AI-77003 minutes