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# MEMORANDUM

(Approval of Specifications)

**TO:** Hon. Ellie Torres, Commissioner Pct. 4

**FROM:** Alexandra Vela, Contract Specialist II  
Hidalgo County Purchasing Department

**DATE:** November 3, 2020

**SUBJECT:** APPROVAL OF SPECIFICATIONS  
RFB No.: 2020-385-00-00-ABV  
HIDALGO COUNTY – Precinct No. 4  
“Hauling Services for all Road Materials (excluding Hot Mix)”

Attached are **draft** specifications for the above-referenced project.

Please make **any changes**, additions or deletions (**if any**) and/or indicate if these specifications meet all your requirements by signing below and marking approve or disapprove and/or with modifications and **return by Tuesday, November 10, 2020 by no later than 2:30 p.m.** along with your budget information in order to place on Commissioners’ Court agenda and begin the bidding process.

**APPROVE**                       **DISAPPROVE**                       **WITH MODIFICATIONS**

BUDGET ACCOUNT No.: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

  
\_\_\_\_\_  
AUTHORIZATION SIGNATURE

  
\_\_\_\_\_  
PRINTED NAME

  
\_\_\_\_\_  
DATE

Should you have any questions or require further information please do not hesitate to call me at (956) 318-2626 ext. 4865.

Thank you for your attention and cooperation in this matter.

Enclosures