



P.O. Box 2724  
 McAllen, Tx. 78502  
 (956) 585-3773

# Invoice

Date	Invoice #
9/1/2020	10053

Please send remittance with copy of invoice to:  
 Attn: Mrs. Aisha Gonzalez  
 P.O. Box 2724  
 McAllen, Tx. 78502

Bill To:  
 Hidalgo County Precinct #1  
 1902 Joe Stephens  
 Weslaco, TX 78596

Project Info:  
 Contract #C-17-315-03-13 WA#1  
 Tax Office  
 Construction Mgmt Services  
 B2Z JOB: 1101  
 PO # 778474

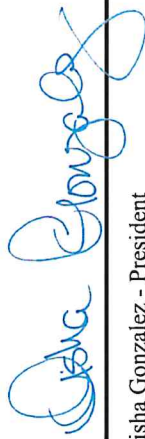
**Billing Period** August 2020

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Task 1.0 - Pre-Design Phase Services	\$ 5,432.82	\$ 5,432.82	\$ -	\$ 5,432.82	100%
Task 2.1 - Oversight of A/E Design Team/Plan Review/Value Engineering	\$ 4,510.24	\$ 4,510.24	\$ -	\$ 4,510.24	100%
Task 2.2 - Contractor Qualification/Bid Solicitation and Selection (CMAR Delivery Method)	\$ 5,842.92	\$ 5,842.92	\$ -	\$ 5,842.92	100%
Task 3.1 - Construction & Contract Management	\$ 13,454.00	\$ 13,050.38	\$ 403.62	\$ 13,454.00	100%
Task 3.2 - Daily Field Reports and Progress Photos	\$ 38,925.46	\$ 37,757.70	\$ 1,167.76	\$ 38,925.46	100%
Task 4.0 - Project Close Out	\$ 2,255.12	\$ -	\$ 1,127.56	\$ 1,127.56	50%
Task 5.0 - Meetings & Coordination on Project Development Activities w/Stakeholders	\$ 15,093.98	\$ 15,093.98	\$ -	\$ 15,093.98	100%
<b>Direct Expenses</b>	\$ 4,465.07	\$ 4,107.86	\$ 357.21	\$ 4,465.07	100%

**Total For This Billing Period** 3,056.15

Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>
1	\$89,979.61	\$85,795.90
		<u>Percent Complete</u> 98.7%
		<u>Remaining Balance</u> \$1,127.56

  
 Aisha Gonzalez - President

September 1, 2020

Hon. David Fuentes  
Commissioner, Hidalgo County Pct. #1  
1902 Joe Stephens  
Weslaco, TX 78596

**RE: Contract # C-17-315-03-13 ~ Hidalgo County Precinct No. 1 Tax Office  
Work Authorization No. 1 ~ Hidalgo County Precinct No. 1 Tax Office –  
Construction Management Services  
PO #778474**

Dear Commissioner Fuentes:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of August 2020 on the subject referenced project.

The following is attached:

- Invoice No. 10053

The following is a narrative of the progress for this period.

TASK		% Complete
<b>1.0 – Pre-Design Phase Services (Generate Project Management Plan)</b>		<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please refer to invoice dated June 1, 2018.		
<b>2.0 – Design Phase Services</b>		
<b>2.1 – Oversight of A/E Design Team/Plan Review/Value Engineering</b>		<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please refer to invoice dated April 1, 2019.		
<b>2.2 – Contractor Qualification/Bid Solicitation &amp; Selection</b>		<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please refer to invoice dated August 1, 2018.		



<p><b>3.0 – Construction Phase Services</b></p>		
<p><b>3.1 – Construction &amp; Contract Management</b></p>		<p><b>100%</b></p>
<p><b><u>UPDATED:</u></b>  This task is complete as the project was substantially completed on August 14, 2020. Punch list verification was completed as of 8/27/2020, the only pending item was the landscaping.</p> <p><b>Pending RFI's:</b></p> <ul style="list-style-type: none"> <li>▪ N/A</li> </ul> <p><b>Pending Sample Approval:</b></p> <ul style="list-style-type: none"> <li>▪ N/A</li> </ul> <p><b>Pending Submittals:</b></p> <ul style="list-style-type: none"> <li>▪ N/A</li> </ul> <p><b>Change Orders and Allowance Expenditures:</b></p> <p><b>Change Order #001 - \$8,003.18</b></p> <ul style="list-style-type: none"> <li>▪ <b>Approved/Executed</b></li> <li>▪ PCO #003 – \$1,037.18 Fire Dampers</li> <li>▪ PCO #004 - \$3,137.60 Fire Alarm conduits &amp; back boxes</li> <li>▪ PCO #006 - \$3,088.40 Schlage Primus keying system as requested by Executive Office in lieu of VE Option</li> <li>▪ PCO #007 - \$740.00 to build Chase for sprinkler lines at foyer and room A110 not on plans, left out by Architect</li> </ul> <p><b>Change order #002 - \$15,776.80</b></p> <ul style="list-style-type: none"> <li>▪ <b>Approved/Executed</b></li> <li>▪ \$15,776.80 for Millwork modification per executive Office and Tax Office I.T. Department</li> </ul>		

3.2 – Daily Field Reports and Progress Photos		100%
<p><b><u>UPDATED:</u></b>  Conducting daily job-site inspections to document the following: Job-site conditions, weather conditions, job-site safety, job progress, material deliveries, and installed construction. Documented inspection findings via job reports and photo journal.</p> <p><b>Project Schedule:</b></p> <ul style="list-style-type: none"> <li>▪ Project Start Date - 08/14/2019</li> <li>▪ Original Completion Date - 04/21/2020</li> <li>▪ Granted Weather Days - 19 days</li> <li>▪ Project Completion Date - 05/10/2020</li> <li>▪ Change Order #001 <ul style="list-style-type: none"> <li>○ 28 days</li> </ul> </li> <li>• Change Order #002 <ul style="list-style-type: none"> <li>○ 21 Days</li> </ul> </li> <li>▪ Covid-19 Delays/Lack of Response from Architect <ul style="list-style-type: none"> <li>○ 48 days</li> </ul> </li> <li>▪ Project Completion Date – 08/14/2020</li> </ul> <p><b>Project Delays:</b></p> <ul style="list-style-type: none"> <li>▪ 19 days due to weather</li> <li>▪ 48 days due to Covid-19 &amp; lack of response from Architect</li> <li>▪ 21 days due to Millwork Modifications By executive Office/Tax Office</li> </ul> <p><b>Completed Tasks:</b></p> <ul style="list-style-type: none"> <li>▪ Certificate of Occupancy 8/11/2020</li> <li>▪ Certificate of Substantial Completion 8/14/2020</li> <li>▪ Verified Punch List 8/27/2020</li> </ul> <p><b>Tasks In-Progress:</b></p> <ul style="list-style-type: none"> <li>▪ Pending Interior Signage – changes/modifications continued to be made by Executive Office.</li> </ul> <p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li>▪ Owner/Architect/Contractor (OAC) Bi-Weekly Meetings. These meetings are held at Precinct No.1 Administration Office. B2Z facilitates discussion of general project topics, administrative items, project</li> </ul>		

<p>progress, document management, open issues, and any other new business.</p> <ul style="list-style-type: none"> <li>o 08/04/2020 – Punch List Walk Through</li> <li>o 08/13/2020 – Building Walk Through w/ Pct. #1 Staff</li> <li>o 08/13/2020 – Building Walk through w/ Executive Office</li> <li>o 08/27/2020 – Punch List Verification W/ Pct. #1 Staff</li> </ul>		
<b>4.0 – Project Close Out</b>		<b>50%</b>
<p><b>UPDATED:</b> B2Z has begun the closeout phase of this project and will coordinate the following.</p> <ul style="list-style-type: none"> <li>▪ Punch List Verification with GC and County Staff</li> <li>▪ Close Out documentation with Erickson Construction</li> <li>▪ Identify a Warranty Coordinator for Hidalgo County</li> <li>▪ The Occupancy of the Building by HC Tax Office</li> </ul>		
<b>5.0 – Meetings &amp; Coordination on Project Development w/Stakeholders</b>		<b>100%</b>
<p><b>UPDATE:</b> This task is complete. Refer to invoice date May 1, 2019.</p>		

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



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Carlos Del Angel, PMP  
Senior Project Manager  
B2Z Engineering, LLC