

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: November 13, 2020

DEPARTMENT HEAD: Arnold K. Patrick

DEPARTMENT NAME: ADULT PROBATION

ACCOUNT NUMBER: 0-1100-423-00-320-001-0-XXX General Fund

SUBJECT: Intradepartmental transfer(s)

2020
Transfer



Contact: Rosario Castilleja
Ph#: 587-6009 ext 4414

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
622	Electricity	660	Furniture and Equipment Controlled	\$ 4,500.00
430	Repair & Maint. Serv.	660	Furniture and Equipment Controlled	\$ 1,000.00
610	General Supplies	660	Furniture and Equipment Controlled	\$ 1,250.00
TOTAL				\$ 6,750.00

REASON: To correctly classify expenditure for office furniture

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK