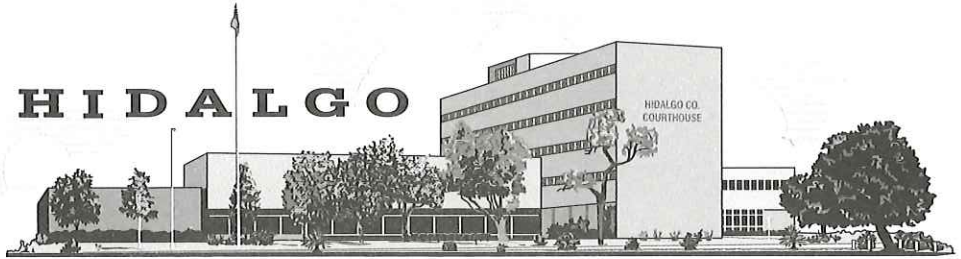


# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

November 20, 2020

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Jose M. Flores, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$210,558.55

PURPOSE  
Award No. 2928006  
Hidalgo County Substance Abuse Treatment Facility

CERTIFIED BY:

Maria Arcilia Duran, CPA

Date

**HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY  
JUDGE, 92<sup>ND</sup> D.C.

FERNANDO MANCIAS  
JUDGE, 93<sup>RD</sup> D.C.

J. R. "BOBBY" FLORES  
JUDGE, 139<sup>TH</sup> D.C.

ROSE GUERRA REYNA  
JUDGE, 204<sup>TH</sup> D.C.

MARLA CUELLAR  
JUDGE, 275<sup>TH</sup> D.C.

MARIO E. RAMIREZ, JR.  
JUDGE, 332<sup>ND</sup> D.C.

HOE GONZALEZ  
JUDGE, 370<sup>TH</sup> D.C.  
OVERSEER

LETICIA LOPEZ  
JUDGE, 389<sup>TH</sup> D.C.

L. KENO VASQUEZ  
JUDGE, 388<sup>TH</sup> D.C.

ISRAEL RAMON, JR.  
JUDGE, 430<sup>TH</sup> D.C.

RENEE R. BETANCOURT  
JUDGE, 449<sup>TH</sup> D.C.

YSMAEL D. FONSECA  
JUDGE, 464<sup>TH</sup> D.C.

AI-78368

Adult Probation 10. B.

CC REGULAR AGENDA REGULAR MTG

Meeting Date: 11/24/2020

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

CAPTION

**RSAT Grant (1289)**

1. Approval to accept the FY 2021 RSAT grant from the Office of Governor (Criminal Justice Division) in the amount of \$210,558.55 with a department cash match of \$105,086.47 for a total project cost of \$315,645.02 for the grant period of 10/1/2020 thru 9/30/2021.
2. Approval of certification of revenues, in the amount of \$210,558.55 as certified by the Co. Auditor, for the FY 2021 RSAT Grant and appropriation of funds in the total amount of \$315,645.02.

BACKGROUND

Agenda Item 74254 2/11/2020 approval to apply for grants and approval of resolution for each grant.

RSAT Grant #2928006

Fiscal Impact

CALENDAR YEAR:	2020 ACCT. #:	0-1289-423-00-320-036-1-XXX
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FUNDS AVAILABLE Y/N?:	Y	MATCHING FUNDS Y/N?:	Y
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BUDGETARY IMPACT:

Appropriation of funds for the FY 2021 (10-1-2020 TO 9-30-2021) Federal RSAT in the amount of \$210,558.55, pending COR by Co. Auditor.

Revenue acct #0-1289-331-12-320-036-1-000 *FEDERAL RSAT REVENUES*

Grant Award Amount - \$210,558.55

25% cash match amount - 105,086.47 ; cash match portion funded through the *SATF grant (1297-320-020-1)*

Total Project Amount - \$315,645.02

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Attachments

RSAT award Stmt

RSAT budget Details

RSAT approp cash match

request to certify revenues

RSAT appropriation-revised

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Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/19/2020 03:01 PM
Ivan Cantu	Ivan Cantu	11/20/2020 11:24 AM
Final Approval	Monica Salinas	11/20/2020 06:44 PM
Form Started By: Maria Castilleja		Started On: 11/19/2020 02:06 PM
Final Approval Date: 11/20/2020		

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b> 2928006	<b>Award Amount:</b> \$210,558.55
<b>Date Awarded:</b> 11/18/2020	<b>Grantee Cash Match:</b> \$105,086.47
<b>Grant Period:</b> 10/01/2020 - 09/30/2021	<b>Grantee In Kind Match:</b> \$0.00
<b>Liquidation Date:</b> 12/29/2021	<b>Total Project Cost:</b> \$315,645.02
<b>Program Fund:</b> RT-Residential Substance Abuse Treatment for State Prisoners (RSAT)	
<b>Grantee Name:</b> Hidalgo County	
<b>Project Title:</b> Substance Abuse Treatment Facility	
<b>Grant Manager:</b> Madeline De Amaral	
<b>DUNS Number:</b> 103110834	

<b>CFDA:</b> 16.593 - Residential Substance Abuse Treatment for State Prisoners (RSAT)
<b>Federal Awarding Agency:</b> U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance
<b>Federal Award Date:</b> 11/3/2020
<b>Federal/State Award ID Number:</b> 2020-J2-BX-xxxx
<b>Total Federal Award/State:</b> \$2,727,460.00

**Funds**

**Appropriated:**

**Pass Thru**

**Entity Name:** Texas Office of the Governor – Criminal Justice Division (CJD)

**Is the Award**

**R&D:** No

**Federal/State  
Award**

**Description:** The Residential Substance Abuse Treatment (RSAT) Formula Grant Program provides funds to the states, territories, and the District of Columbia for use by the state and units of local government in developing and implementing residential substance abuse treatment programs within correctional and detention facilities in which prisoners are incarcerated for a period of time sufficient to permit substance abuse treatment and after-care programs for those prisoners.

Print This Page

Agency Name: Hidalgo County  
 Grant/App: 2928006 Start Date: 10/1/2020 End Date: 9/30/2021

Project Title: Substance Abuse Treatment Facility  
 Status: Active Grant

**Budget Details Information**  
**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	(Y.R.) A licensed counselor will provide clinical substance abuse treatment for participants in need of treatment. The counselor will meet with the participants individually and also conduct assessment, family sessions (as needed) and group sessions. Salary: \$37,000.00, Health: \$10,347.60, Life: \$26.64, FICA: \$2,830.50.00, Retirement: \$4,710.10, Unemployment: \$222.00, Total: \$55,136.84.	\$41,352.63	\$13,784.21	\$0.00	\$0.00	\$55,136.84	100
Personnel	Counselor and/or Therapist (licensed)	(E.L.) A licensed counselor will provide clinical substance abuse treatment for participants in need of treatment. The counselor will meet with the participants individually and also conduct assessment, family sessions (as needed) and group	\$39,195.33	\$13,065.11	\$0.00	\$0.00	\$52,260.44	100

		<p>sessions. Salary: \$37,000.00, Health: \$7,471.20, Life: \$26.64, FICA: \$2,830.00, Retirement: \$4,710.10, Unemployment: \$222.00, Total: \$52,260.44.</p>						
Personnel	Counselor and/or Therapist (licensed)	<p>(J.V.) A licensed counselor will provide clinical substance abuse treatment for participants in need of treatment. The counselor will meet with the participants individually and also conduct assessment, family sessions (as needed) and group sessions. Salary: \$37,000.00, Health: \$7,471.20, Life: \$26.64, FICA: \$2,830.50, Retirement: \$4,710.10, Unemployment: \$222.00, Total: \$52,260.44</p>	\$13,065.11	\$39,195.33	\$0.00	\$0.00	\$52,260.44	100
Personnel	Counselor and/or Therapist (licensed)	<p>(M.K.) Clinical Director to allow the facility to better serve the rising mental health issues that are so often associated with the criminal justice population and substance abuse. Plan, coordinate, and implement treatment curriculum and activities for residential and outpatient rehabilitation programs and to promote evidence-</p>	\$16,043.08	\$5,347.69	\$0.00	\$0.00	\$21,390.77	15

		<p>based practices and interventions, Oversee the treatment services for the Hidalgo County Substance Abuse Intensive Inpatient, Monitors, evaluates and corrects the daily performance of all program staff. Provides on-going clinical supervision to the therapeutic personnel regarding treatment and gender-specific issues. 15% of this employee's total salary is funded by this project. Employee also spends about 15% of their time on this project. Salary \$17,681.25, FICA: \$1,352.62, Retirement: \$2,250.82, Unemployment: \$106.09, Total: \$21,390.78.. Full salary information: Salary \$117,875.00, FICA \$9,017.44, Retirement: \$15,005.49, Unemployment: \$707.25, Total: \$142,605.18.</p>						
Personnel	Education, Financial, and/or Program Specialist	(J.C.) A certified teacher who will work closely with participants in the residential facility to help them achieve their General Education Diploma. Upon admittance into the facility, participants who	\$41,137.05	\$13,712.35	\$0.00	\$0.00	\$54,849.40	100

		do not have a high school diploma will test to see their competency level. Then the teacher will work closely with them to get them ready for testing. Additionally, she will available to help participants who are interested in preparing for ACT and SAT testing. Salary: \$39,140.00, Health: \$7,471.20, Life: \$26.64, FICA: \$2,994.21, Retirement: \$4,982.52, Unemployment: \$234.84, Total: \$54,849.41						
Personnel	Counselor and/or Therapist (non-licensed)	(JTM) Cognitive coordinator provides psycho educational groups for participants to learn about coping skills and how to make better decisions. The cognitive coordinator conducts groups with standardized curriculum such as Thinking for Change. This allows for licensed counselors to spend more time working with the participants on an individual basis. Salary: \$28,500.00, Health: \$7,471.20, Life: \$26.64, FICA: \$2,180.25, Retirement: \$3,628.05, Unemployment:	\$31,482.85	\$10,494.28	\$0.00	\$0.00	\$41,977.13	100

		\$171.00, Total: \$41,977.14.							
Travel and Training	In-State Registration Fees, Training, and/or Travel	64th Annual Texas Counseling Association Professional Growth Conference. This item will pay for travel, training, and registration fees for RSAT staff members attending in state trainings and conferences. Cost per person (will try to send at least 3 people): Registration: \$150.00 (per person); Hotel: \$159.00 x 3 nights: \$477.00; Transportation: \$564.65 (for all attendees, approximately 982 miles round trip to Dallas, Texas, mileage \$.575); Per diem: \$65 per day per person: \$260 per person. Total: \$1012.00 per person. Training will be used to keep RSAT staff members up to date with all changing trends and to meet licensing requirements. Costs that exceed the budgeted amount will be covered by the local agency.	\$1,875.00	\$625.00	\$0.00	\$0.00	\$2,500.00	0	
Travel and Training	Out-of-State Registration Fees, Training, and/or Travel	American Probation and Parole Association (APPA) Conference. This item will pay for travel, training, and registration	\$1,875.00	\$625.00	\$0.00	\$0.00	\$2,500.00	0	

		<p>fees for RSAT staff members attending in state trainings and conferences. Cost per person (will try to send at least 2 people):  Registration: \$385.00 (member fee per person);  Hotel: appr \$180 x 4 nights: \$720.00;  Method of transportation: \$300.00 (round trip plane ticket approximate per person); Total: \$1405 per person. Training will be used to keep RSAT staff members up to date with all changing trends and to meet licensing requirements. Costs that exceed the budgeted amount will be covered by the local agency.</p>						
Supplies and Direct Operating Expenses	Desktop System and Accessories (\$5,000 or less per unit)	<p>Desktop computers to provide services to all participants in the program. Desktop computers are needed for the daily operation of the Hidalgo County SATF. 6 x \$700 = \$4,200.00</p>	\$3,150.00	\$1,050.00	\$0.00	\$0.00	\$4,200.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	<p>Clinical files and other related office supplies will be purchased. Office supplies including, but not limited to copy paper, staples, paperclips, pens, copy toners, case folders, other.</p>	\$2,250.00	\$750.00	\$0.00	\$0.00	\$3,000.00	0
Supplies and Direct	Project Supplies (e.g.,	500 Alcohol and Drug Testing kits @ \$5.00 each.	\$1,875.00	\$625.00	\$0.00	\$0.00	\$2,500.00	0

Operating Expenses	binocular, battery, flexicuff, drug testing kit)	Drug and alcohol test will be used to monitor drug and alcohol use by random urinalysis.							
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Treatment Workbooks: Criminal Conduct and Substance Abuse Treatment by Wanberg/Milkman. The workbook is used for participants in the program as part of their treatment process. The workbooks follows a specific curriculum which the instructors have been trained to facilitate and it aids in the recovery process. Unit price: \$21.00 x 190 (approx.) = \$3,990.00	\$2,992.50	\$997.50	\$0.00	\$0.00	\$3,990.00	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Treatment related materials that can be used to enhance the counselor's knowledge such as but not limited to testing materials (example Beck Depression Inventory, Addiction Severity Index), specific treatment programs (example Helping Woman Recover), treatment curriculum (example Seeking Safety), and study materials.. A New Direction: A cognitive behavioral therapy program complete curriculum by Hazelden (The complete	\$3,945.00	\$1,315.00	\$0.00	\$0.00	\$5,260.00	0	

		collection includes 100 workbooks and DVDs for each of A New Direction's seven modules, five copies of the Facilitator Guide. Modules include Introduction to Treatment, Criminal and Addictive Thinking, Alcohol and Other Drug Education, Relapse Prevention, Socialization, Preparing for Release, and Co-occurring Disorders) Total amount for the curriculum is \$5,260.00 and it includes all the items mentioned above.							
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (\$5,000 or less per unit)	Chairs to be used for residents to sit on during class (staples folding metal chairs 4 count) 50 (4 packs) x \$55.00 = \$2750	\$2,062.50	\$687.50	\$0.00	\$0.00	\$2,750.00	0	
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (\$5,000 or less per unit)	Tables for residents to use during treatment classes. staples folding table 75 x \$63.00 = \$4725.00	\$3,453.75	\$1,181.25	\$0.00	\$0.00	\$4,635.00	0	
Supplies and Direct Operating Expenses	Printer, Fax, Scanner and/or Camera (\$5,000 or less per unit)	Scanners in order to scan treatment/other documents needed to be either shared with other members of the team or to be uploaded into the electronic treatment file. 6 x \$300 = \$1800.00	\$1,350.00	\$450.00	\$0.00	\$0.00	\$1,800.00	0	
Supplies and Direct	Printer, Fax, Scanner	Tables for participants to use	\$3,453.75	\$1,181.25	\$0.00	\$0.00	\$4,635.00	0	

Operating Expenses	and/or Camera (\$5,000 or less per unit)	during treatment classes (staples folding table) 75 x 63.00 = \$4725.00						
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You are logged in as **User Name:** apatrick

DATE: November 19, 2020  
 DEPARTMENT HEAD: Arnold K. Patrick, Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY RSAT  
 ACCOUNT NUMBER: 0-1289-423-00-320-036-1-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)				ACCOUNT (OBJECT) NAME		AMOUNT
0-1289-423-00-320-036-1-113				Federal RSAT-	Full-Time Employees	131,732.26
0-1289-423-00-320-036-1-211				Federal RSAT-	Health Insurance	22,831.99
0-1289-423-00-320-036-1-212				Federal RSAT-	Life Insurance	74.37
0-1289-423-00-320-036-1-220				Federal RSAT-	FICA	10,077.52
0-1289-423-00-320-036-1-230				Federal RSAT-	Retirement	16,769.52
0-1289-423-00-320-036-1-250				Federal RSAT-	Unemployment Compensation	790.39
0-1289-423-00-320-036-1-583				Federal RSAT-	Out of County Employee Travel	2,835.00
0-1289-423-00-320-036-1-584				Federal RSAT-	Registration Fees	915.00
0-1289-423-00-320-036-1-610				Federal RSAT-	General Supplies	14,445.00
0-1289-423-00-320-036-1-640				Federal RSAT-	Reference Materials	6,937.50
0-1289-423-00-320-036-1-660				Federal RSAT-	Furniture & Equipment	3,150.00
<b>TOTAL APPROPRIATION</b>						<b>210,558.55</b>
0-1289-331-12-320-036-1-000				Federal RSAT - Revenues		210,558.55
<del>0-1289-491-01-000-297-1-891</del>				<del>Transfer In - SATF (DP)</del>		<del>0.00</del>
<b>TOTAL REVENUES</b>						<b>210,558.55</b>

**REASON:**

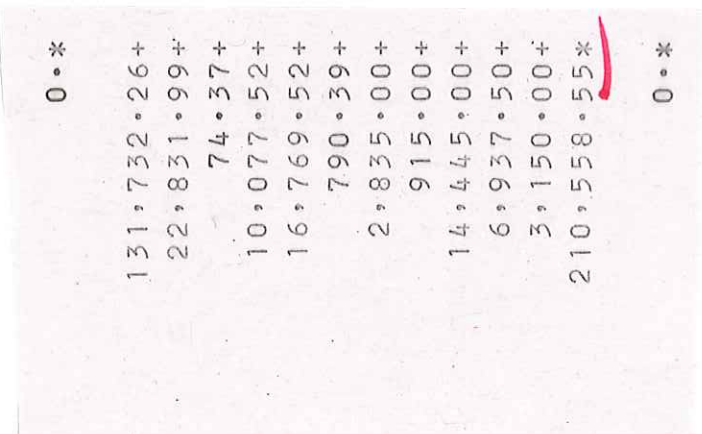
To setup the FY2021 Hidalgo County RSAT grant #2928006 from 10/1/2020 to 9/30/2021. The grant has a 25% cash match from the TDCJ-CJAD SATF grant.

\_\_\_\_\_  
 Arnold K. Patrick, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Arcilia Duran, CPA

\_\_\_\_\_  
 Date



DATE: November 19, 2020  
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY RSAT  
 ACCOUNT NUMBER: 0-1289-423-00-320-036-1-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1289-423-00-320-036-1-113	Federal RSAT- Full-Time Employees	68,921.73
0-1289-423-00-320-036-1-211	Federal RSAT- Health Insurance	12,176.40
0-1289-423-00-320-036-1-212	Federal RSAT- Life Insurance	41.07
0-1289-423-00-320-036-1-220	Federal RSAT- FICA	5,272.51
0-1289-423-00-320-036-1-230	Federal RSAT- Retirement	8,773.73
0-1289-423-00-320-036-1-250	Federal RSAT- Unemployment Compensation	413.53
0-1289-423-00-320-036-1-583	Federal RSAT- Out of County Employee Travel	945.00
0-1289-423-00-320-036-1-584	Federal RSAT- Registration Fees	305.00
0-1289-423-00-320-036-1-610	Federal RSAT- General Supplies	4,875.00
0-1289-423-00-320-036-1-640	Federal RSAT- Reference Materials	2,312.50
0-1289-423-00-320-036-1-660	Federal RSAT- Furniture & Equipment	1,050.00
<b>TOTAL APPROPRIATION</b>		<b>105,086.47</b>
0-1297-491-01-320-036-1-289	Interfund Transfer out	105,086.47
0-1297-423-54-320-020-1-630	Food	(105,086.47)
0-1289-391-01-320-036-1-297	Transfer In - SATF (DP)	105,086.47
<b>TOTAL REVENUES</b>		<b>105,086.47</b>

**REASON:**

To add the 25% cash match to the RSAT from the SATF.

Arnold K. Patrick, Director  
 Hidalgo County CSCD

Date

Arcilia Duran, CPA

Date

0 \*  
 68,921.73 +  
 12,176.40 +  
 41.07 +  
 5,272.51 +  
 8,773.73 +  
 413.53 +  
 945.00 +  
 305.00 +  
 4,875.00 +  
 2,312.50 +  
 1,050.00 +  
 105,086.47 \*  
 0 \*

**Rosario Ramirez-Castilleja**

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**From:** Rosario Ramirez-Castilleja  
**Sent:** Thursday, November 19, 2020 2:12 PM  
**To:** Rossana Schettino  
**Subject:** RSAT grant

Please certify the revenues for the FY 2021 RSAT grant from the office of the governor CJD.

*Rosario Ramirez-Castilleja  
Hidalgo County CSCD  
Budget/Fiscal Director  
P.O. Box 970  
Edinburg, TX 78540  
956.587.6009  
Fax 956.318.2488*