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## AGENDA ITEM BRIEFING

**Commissioners Court – November 24, 2020**

**AI Number:** 78375

**Project Number:** 2020-648

**Information:** [Approval to award Herrcon, LLC for the repairs, painting and ramp retrofit to the Emergency Management Warehouse] [in order to assist with County functions related to medical and public health measures.]

**Description of AI:** (A) Discussion, consideration, and action to approve a necessary CARES Act Relief Fund expenditure to cover cost of repairs, painting and ramp retrofit to the Emergency Management Warehouse; (B) Exemption from competitive bidding requirements, pursuant to Texas LGC 262.024(a)(1)&(2); (C) Requesting approval to purchase

**Funding Source:** CARES Act Relief Fund (TBD)

**Acct. #** 0-1287-441-42-115-096-0-xxx

**Requested by:** Oscar Rene Villarreal, Director for  
Facilities Management

**Department:** Facilities Management

**Prepared by:** Jaime “JD” Cortez, Contract Specialist III

**Department:** Purchasing Department

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### BACKGROUND

On March 17, 2020, pursuant to the authority under Texas Government Code Section 418.108, Hidalgo County Judge Richard Cortez issued a Declaration of Local Disaster for Public Health Emergency due to the imminent threat arising from the Coronavirus (COVID-19). On March 22, 2020, in accordance with Texas Government Code Section 418.108(b), the Commissioners Court of Hidalgo County issued an Order of Continuance of Declaration of Local Disaster for Public Health Emergency that affirmed the activation of the Hidalgo County Emergency Management Plan and extends the Declaration of Local Disaster.

Hidalgo County Health and Human Services Department (HCHHSD) in response to the COVID pandemic public health emergency and in accordance to the National Preparedness Goal under the Presidential Policy Directive 8 (PPD- 8) which directs us to aim in the establishment of ' secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to and recover from the threats and hazards that pose the greatest risk," and in order to comply with the directive of Homeland Security Presidential Directive 5 (HSPD-5)

### COMPLIANCE

Under the Presidential Policy Directive/PPD-8: National Preparedness, “it is aimed at strengthening the security and resilience of the United States through systematic preparation for the threats that pose the greatest risk to the security of the nation, including acts of terrorism, cyber-

attacks, pandemics, and catastrophic natural disasters,” and in compliance with the Homeland Security Presidential Directive 5 (HSPD-5), and the Center for Disease Control and Prevention, Public Health Emergency Preparedness and Response Capability 9 (Medical Materiel Management and Distribution), and pursuant to the Order of Continuance of Declaration of Local Disaster for Public Health Emergency that affirmed the activation of the Hidalgo County Emergency Management Plan and extends the Declaration of Local Disaster, we request the courts approval to award for the repairs, painting and retrofit ramp area of the Emergency Management Stockpile Warehouse to continue the further needed response to the COVID-19 public health emergency.

## **ADMINISTRATION**

Emergency Management Warehouse serves as a strategic stockpile of all pertinent PPE and emergency supplies.

The retrofit of the Emergency Management Stockpile Warehouse ramp will allow a forklift to safely and ergonomically transport any pallets of material to/from the warehouse. Expansion of the existing dock will provide a temporary laydown area, strategically located by the ramp, readily available for the transport.

The repair and painting of the exterior panels, gutters, and floor will protect the stockpile from any weather elements, extend the useful lifetime of each respective structure, and support heavy forklift traffic.

## **AGENDA ITEM CAPTION**

- A. Discussion, consideration, and action to approve a necessary CARES Act Relief Fund expenditure to cover cost not accounted for in the current budget and cannot be lawfully funded by line item, allotment or allocation, for the repairs, painting, and ramp retrofit of the Emergency Management Stockpile Warehouse, in order to assist with County Public Health expenses addressing the ongoing COVID-19 public health emergency; the Court having reviewed the Agenda Item Briefing, herein finds that such expenditure is reasonable and necessary for the intended use.
- B. Exemption from competitive bidding requirements, pursuant to Texas LGC 262.024(a)(1): an item that must be purchased in case of a public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens; (2) an item necessary to preserve and protect the public health and safety of the citizens.
- C. Requesting approval of quote provided by Herrcon, LLC Job Order Contractor awarded under Buyboard awarded contract -581-19 [Exp. 03/30/2024] for the repairs, painting and, ramp retrofit to the Emergency Management Stockpile Warehouse in the total amount of \$147,516.25, under the Requisition #00424577.

RECOMMENDATIONS:

Approval to award and commence repairs, painting and retrofit of the ramp area will allow the Emergency Management Stockpile Warehouse to better serve when the rapid need to stockpiled PPE and emergency material arises. Expenditures will be charged to the Coronavirus Aid, Relief, and Economic Security (CARES) Relief Grant Fund and/or other grant assistance available to address the COVID-19 public health emergency.

Attachments:

- Tex. Loc. Gov. Code
- Agenda Item Briefing
- Sam.gov
- 1295