

FORM 213 - Resource Request

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|-------------------------|---------------------------------------|----------------|----------|----------------|----------|
| 1. Incident Name | COVID 19 | | | | |
| 2. To | RICARDO SALDANA, EMC | | | | |
| 3. From | MONICA HINOJOSA, EMERGENCY MANAGEMENT | | | | |
| 4. Message: | Emergency Purchase Notification | 5. Date | 11/06/20 | 6. Time | 1000 HRS |

7. State the reason for your emergency request

Emergency Management is requesting the purchase of a forklift for the movement of PPE and other response resource pallets while working under the Corona Virus Pandemic State of Emergency.

8. List and describe the items and quantities (supplies/resources) being requested to procure

(1) forklift

Approved

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|---------------------------|------------------------|--|--|--|--|
| 9. Acknowledged by | | | | | |
| Name | <i>Ricardo Saldana</i> | | | | |
| Signature | <i>[Signature]</i> | | | | |
| Position/Title | <i>EMC</i> | | | | |
| Date | <i>11/06/2020</i> | | | | |