



2802 S. Bus. Hwy 281  
Edinburg, Texas 78539  
Phone: (956) 318-2626  
Fax: (956) 318-2629  
[www.co.hidalgo.tx.us/purchasing](http://www.co.hidalgo.tx.us/purchasing)

November 18, 2020

R & L Guerra  
Attn: Mrs. Mary Uribe  
2416 Dorado Dr.  
Mission, Texas 78573

via email: [muribe@guerrasabocom](mailto:muribe@guerrasabocom)

Delivered via email via email [alexandra.vela@co.hidalgo.tx.us](mailto:alexandra.vela@co.hidalgo.tx.us)

**Re: Additional One (1) Year Extension Notice  
Original Contract# C-17-330-12-19 – “Lease of Office Space to House County Departments  
(Veteran’s Office)”**

Dear; Ms. Uribe

Be advised that Hidalgo County has chosen the option to exercise the additional One (1) of two (2) year extension notice under the same rates, terms, and conditions with R & L Guerra for the above referenced project.

To proceed, please return the following to Hidalgo County Purchasing Department via email to [alexandra.vela@co.hidalgo.tx.us](mailto:alexandra.vela@co.hidalgo.tx.us) no later than **1pm on Friday November 20th, 2020**:

1. Form 1295 – filed with the Texas Ethics Commission and the Unsworn Declaration filled out
  - a. On box 3, please reference **2020-391**.
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners’ Court approval on November 24, 2020. Failure to submit in a timely manner all items requested may result in delay of award.

R.D. "Bobby" Guerra

11/19/2020

Authorized Representative Name

Signature

Date

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call Purchasing Department (956) 318-2626.

Sincerely,

*Martha L. Salazar*

Martha L. Salazar, CPPB  
Hidalgo County Purchasing Agent  
P.P. Alexandra Vela  
Contract Specialist II