



2802 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

November 16, 2020

Del Valle Termite & Pest Control
Attn: Raymond Mendez
1510 W. Dove Avenue Ste. B
McAllen, Texas 78504

email: delvallepestcontrol@gmail.com

TERM: Jan. 01, 2021 to December 31, 2021

Re: Renewal/Extension Notice/HB 1295 Form Required
Contract/Renewal# C-17-163-09-19 / New Extension No E-20-389
H.C. Sheriff Office-“Pest Control Services For All Sheriff’s Office Facilities”

Dear Mr. Mendez,

Be advised, that County has chosen the option to exercise the **one (1) year renewal terms, under the same rates, terms and conditions as provided in the current contract** with **your company** for the referenced project. The County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

In order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Reference No. E-20-389**. Once completed and filed, “*unsworn declaration*” Form 1295 must be printed, signed and submitted to our office by the deadline stated below.

In order to maintain the schedule for presentation to Commissioners Court, the signed and “*unsworn declaration*” Form 1295 must be received in our office completed by no later than 9:00 a.m. on Friday, November 20, 2020. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed an “*unsworn declaration*” may result in delay of renewal.

In, addition, please include your “**Updated Certificate of Insurance**” with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: yolanda.velasquez@co.hidalgo.tx.us by no later than date reflected above.

By:  Date: 11/30/2020

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.
Sincerely,

Yolanda Velasquez

Yolanda Velasquez,
Contract Specialist II