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MEMORANDUM

TO: Judge Mario E. Ramirez, Jr., Juvenile Justice Center
ATTN: Ricardo Guerrero

FROM: Samuel Gonzalez, Contract Specialist I

DATE: December 01, 2020

RE: Approval of Specifications for Project No. 2020-546
"Licensed Professional Counseling Services for Sex Offender Treatment"

Attached are draft requirements for the above referenced project. Please make any changes, additions or deletions (if any) and indicate if these specifications meet all your requirements by making a selection and signing below. Include your budget information in order to place on Commissioners' Court agenda and begin the bidding process.

Our department wishes to:

- APPROVE the current specification, and continue as is.
- APPROVE WITH MODIFICATIONS as shown attached.
- DISAPPROVE, and do not want to proceed with this project.

Budget Account No: 0-1100-423-73-330-051-0-331 Department No: 330

Maryann Danner Printed Name [Signature] Authorized Signature 12/1/2020 Date

Please return this memorandum back signed with a selection made above via email to samuel.gonzalez@co.hidalgo.tx.us no later than **2:30pm on Wednesday, December 02, 2020**. Should you have any questions or need additional information, please call (956) 318-2626, ext. 4855.

NOTE: Bid opening for this project is scheduled for January 06, 2020. To avoid unnecessary delays, the project will move forward with the current specifications if department approval is not received by the deadline stated.

MLS/sl sg
Enclosures: Specifications