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AGENDA ITEM BRIEFING

Commissioners Court – December 8, 2020

AI Number: 78560

Project Number: 2020-648

Information: [Approval to award B2Z for the structural engineering design of the ramp retrofit and dock expansion to the Emergency Management Warehouse] [in order to assist with County functions related to medical and public health measures.]

Description of AI: (A) Discussion, consideration, and action to approve a necessary CARES Act Relief Fund expenditure to cover cost of structural engineering design of the ramp retrofit and dock expansion to the Emergency Management Warehouse; (B) Exemption from competitive bidding requirements, pursuant to Texas LGC 262.024(a)(1), (2) & (4); (C) Requesting approval to award.

Funding Source: CARES Act Relief Fund (TBD)

Acct. # 0-1287-441-42-115-096-0-xxx

Requested by: Oscar Rene Villarreal, Director for
Facilities Management

Department: Facilities Management

Prepared by: Jaime “JD” Cortez, Contract Specialist III

Department: Purchasing Department

BACKGROUND

On March 17, 2020, pursuant to the authority under Texas Government Code Section 418.108, Hidalgo County Judge Richard Cortez issued a Declaration of Local Disaster for Public Health Emergency due to the imminent threat arising from the Coronavirus (COVID-19). On March 22, 2020, in accordance with Texas Government Code Section 418.108(b), the Commissioners Court of Hidalgo County issued an Order of Continuance of Declaration of Local Disaster for Public Health Emergency that affirmed the activation of the Hidalgo County Emergency Management Plan and extends the Declaration of Local Disaster.

Hidalgo County Health and Human Services Department (HCHHSD) in response to the COVID pandemic public health emergency and in accordance to the National Preparedness Goal under the Presidential Policy Directive 8 (PPD- 8) which directs us to aim in the establishment of ' secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to and recover from the threats and hazards that pose the greatest risk,' and in order to comply with the directive of Homeland Security Presidential Directive 5 (HSPD-5)

COMPLIANCE

Under the Presidential Policy Directive/PPD-8: National Preparedness, “it is aimed at strengthening the security and resilience of the United States through systematic preparation for the threats that pose the greatest risk to the security of the nation, including acts of terrorism, cyber-attacks, pandemics, and catastrophic natural disasters,” and in compliance with the Homeland Security Presidential Directive 5 (HSPD-5), and the Center for Disease Control and Prevention, Public Health Emergency Preparedness and Response Capability 9 (Medical Materiel Management and Distribution), and pursuant to the Order of Continuance of Declaration of Local Disaster for Public Health Emergency that affirmed the activation of the Hidalgo County Emergency Management Plan and extends the Declaration of Local Disaster, we request the courts approval to award for the repairs, painting and retrofit ramp area of the Emergency Management Stockpile Warehouse to continue the further needed response to the COVID-19 public health emergency.

ADMINISTRATION

Emergency Management Warehouse serves as a strategic stockpile of all pertinent PPE and emergency supplies.

The retrofit of the Emergency Management Stockpile Warehouse ramp will allow a forklift to safely and ergonomically transport any pallets of material to/from the warehouse. Expansion of the existing dock will provide a temporary laydown area, strategically located by the ramp, readily available for the transport.

AGENDA ITEM CAPTION

- A. Discussion, consideration, and action to approve a necessary CARES Act Relief Fund expenditure to cover cost not accounted for in the current budget and cannot be lawfully funded by line item, allotment or allocation, for the structural engineering design of the ramp retrofit and dock expansion to the Emergency Management Stockpile Warehouse, in order to assist with County Public Health expenses addressing the ongoing COVID-19 public health emergency; the Court having reviewed the Agenda Item Briefing, herein finds that such expenditure is reasonable and necessary for the intended use.
- B. Exemption from competitive bidding requirements, pursuant to Texas LGC 262.024(a)(1): an item that must be purchased in case of a public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens; (2) an item necessary to preserve and protect the public health and safety of the citizens; (4) a personal or professional service.
- C. Requesting approval proposal provided by B2Z Engineering for the structural engineering design of the ramp retrofit and dock expansion to the Emergency Management Stockpile Warehouse in the total amount of \$7,259.16, under the Requisition #00425148.
- D. Pursuant to contract with B2Z Engineering., (Article 14) C-19-251-07-16, a request by engineer for CC to permit the subcontracting of Chanin Engineering to provide structural engineering services for the "Emergency Management Stockpile Warehouse".

RECOMMENDATIONS:

Approval to award and commence the structural engineering design of the ramp retrofit and dock expansion will allow the Emergency Management Stockpile Warehouse to better serve when the rapid need to stockpiled PPE and emergency material arises. Expenditures will be charged to the Coronavirus Aid, Relief, and Economic Security (CARES) Relief Grant Fund and/or other grant assistance available to address the COVID-19 public health emergency.

Attachments:

- Article 14
- 1295
- Notice of Subcontractor
- Work Authorization #4
- Tex. Loc. Gov. Code
- Sam.gov
- Agenda Item Briefing
- Form 213