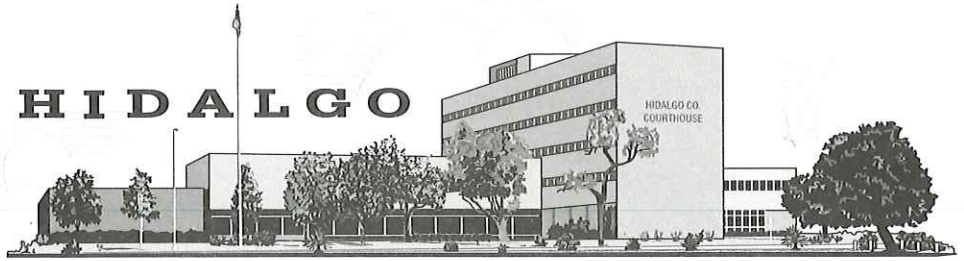


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

December 11, 2020

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$3,704.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2020. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 703.00	September 2020 DWI Program Income
\$ 662.00	October 2020 DWI Program Income
\$ 2,339.00	November 2020 DWI Program Income

CERTIFIED BY:



Maria Arcilia Duran, CPA

12-14-20

Date

HIDALGO COUNTY DISTRICT JUDGES

- LUIS M. SINGLETERRY
JUDGE, 92ND D.C.
- FERNANDO MANCIAS
JUDGE, 93RD D.C.
- J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.
- ROSE GUERRA REYNA
JUDGE, 206TH D.C.
- MARLA CUELLAR
JUDGE, 275TH D.C.
- MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.
- NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER
- LETICIA LOPEZ
JUDGE, 389TH D.C.
- L. KENO VASQUEZ
JUDGE, 398TH D.C.
- ISRAEL RAMON, JR.
JUDGE, 430TH D.C.
- RENEE R. BETANCOURT
JUDGE, 448TH D.C.
- YSMAEL D. FONSECA
JUDGE, 464TH D.C.



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

DWI GPI

1 message

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>
To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Mon, Dec 7, 2020 at 3:18 PM

Can you please certify the revenues for the DWI GPI for September thru November 2020? Thanks.

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/Fiscal Director

P.O. Box 970

Edinburg, TX 78540

956.587.6009

Fax 956.318.2488

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AI-78692

Adult Probation 11. A.

CC CONSENT AGENDA SPECIAL MTG

Meeting Date: 12/15/2020

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

	0 * *
	703.00 +
	662.00 +
	2,339.00 +
	3,704.00 *
	<hr/>
	0 * *

Information

CAPTION

Adult Probation - DWI Court (1289):

Approval of certification of revenues, by Co. Auditor, for the DWI Court Grant program income and appropriation of same for the month of September 2020 in the amount of \$703.00, October 2020 in the amount of \$662.00, November 2020 in the amount of \$2339.00.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2020 ACCT. #: 0-1289-423-00-320-032-1-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of DWI Court grant program income for th months of September 2020 in the amount of \$703.00, October 2020 in the amount of \$662.00, November 2020 in the amount of \$2,339.00, pending certification of revenues by Co. Auditor.

Revenue acct #0-1289-342-30-320-032-0-000 DWI CRT PROGRAM
INCOME

Attachments

DWI Sept 2020 approp

DWI Oct 2020 approp

DWI approved budget

request to certify revenues

Appropriation-revised

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	12/10/2020 04:52 PM
Final Approval		
Form Started By: Maria Castilleja		Started On: 12/10/2020 04:10 PM

Print This Page

Agency Name: Hidalgo County
Grant/App: 2413911 Start Date: 9/1/2020 End Date: 8/31/2021

Project Title: DWI Court Program
Status: Active Grant

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	A licensed Substance Abuse Counselor (Laura Torres) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will work with the program	\$52,260.44	\$0.00	\$0.00	\$0.00	\$52,260.44	100

		<p>participant to develop a treatment plan that is tailored to the participant's assets and needs. The participant will meet privately with the Substance Abuse Counselor weekly, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover:</p> <p>Salary \$37,000.00, Health Benefits \$7,471.20, Life Benefit \$26.64, FICA \$2,830.50, Retirement Benefit \$4,710.10, and Unemployment Benefit \$222.00 Totaling \$52,260.44.</p>						
Personnel	Probation Officer	<p>Probation Officer #1 (Alex Martinez): The ultimate responsibility for case management rests with the probation officer. The program</p>	\$69,348.87	\$0.00	\$0.00	\$0.00	\$69,348.87	100

case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the

felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered

conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate,

		<p>participant's homework assignments, and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$51,125, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$3,911.06, Retirement Benefit \$6,508.21, and Unemployment Benefit \$306.75 totaling \$69,348.87.</p>						
Personnel	Probation Officer	<p>Probation Officer #2 (Amada Quiroz): The ultimate responsibility for case management rests with the probation officer. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work</p>	\$24,820.68	\$0.00	\$0.00	\$3,704.00	\$28,524.68	50

closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The

participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of

bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participant's homework assignments, and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the

		<p>cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$17106.15, Health benefit \$10,347.60, Life Benefit \$26.64, FICA \$1,898.16, Retirement Benefit \$3,158.63, and Unemployment Benefit \$148.88 totaling \$40,392.91. Program GPI will pay the remaining 50% of the salary.</p>						
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You are logged in as **User Name:** apatrick

DATE: November 9, 2020
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 0-1289-423-00-320-032-1-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,
 Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)				ACCOUNT (OBJECT) NAME		AMOUNT
0-1289-423-00-320-032-1-113				DWI Court-	Full-Time Employees	581.09
0-1289-423-00-320-032-1-211				DWI Court-	Health Insurance	0.00
0-1289-423-00-320-032-1-212				DWI Court-	Life Insurance	0.00
0-1289-423-00-320-032-1-220				DWI Court-	FICA	44.45
0-1289-423-00-320-032-1-230				DWI Court-	Retirement	73.97
0-1289-423-00-320-032-1-250				DWI Court-	Unemployment Compensation	3.49
TOTAL APPROPRIATION						703.00
0-1289-342-30-320-032-1-000				DWI Court Program Income		703.00
TOTAL REVENUES						703.00

REASON:

To allocate the GPI for the FY2021 DWI Grant Budget #2413911 from 9/1/2020-9/30/2020.
 The total GPI is equal to \$703.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

0 *
 581.09+
 44.45+
 73.97+
 3.49+
 703.00*

 0 *

DATE: November 9, 2020
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 0-1289-423-00-320-032-1-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1289-423-00-320-032-1-113	DWI Court- Full-Time Employees	547.20
0-1289-423-00-320-032-1-211	DWI Court- Health Insurance	0.00
0-1289-423-00-320-032-1-212	DWI Court- Life Insurance	0.00
0-1289-423-00-320-032-1-220	DWI Court- FICA	41.86
0-1289-423-00-320-032-1-230	DWI Court- Retirement	69.66
0-1289-423-00-320-032-1-250	DWI Court- Unemployment Compensation	3.28
TOTAL APPROPRIATION		662.00
0-1289-342-30-320-032-1-000	DWI Court Program Income	662.00
TOTAL REVENUES		662.00

REASON:

To allocate the GPI for the FY2021 DWI Grant Budget #2413911 from 10/1/2020-10/31/2020. The total GPI is equal to \$662.00

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

0 *
 547.20 +
 41.86 +
 69.66 +
 3.28 +
 662.00 *

 0 *

Report Date 12/11/20 10:22 AM
 Periods 09 - 12
 Ending Date 12/11/20

Hidalgo County
 Revenue Detail By Account

Page No 1
 FURED02A

Account No/Description	Budget	Amount	Receivable	Percent
0-1289-342-30-320-032-1-000 DWI CRT PROGRAM INCOME				
* Receipts				
DATE RECEIPT NO. BATCH RECEIVED FROM DESCRIPTION				
11/09/20 252098 20004661 ADULT PROBATION COLLECTION FOR 10/2020 PRE-TRIAL DWI FEES		662.00		
12/10/20 252980 20005247 ADULT PROBATION DEPT. 12/7/20 PRE-TRIAL DWI FEE		2,339.00		
Total:		3,001.00		
* Journal Entries				
DATE REFERENCE BATCH DESCRIPTION				
10/15/20 JE203669 20004246 RCL PRT A250724 FEES 09/20 FY2		703.00		
11/30/20 JE204497 20005093 DFR 11/20 REV DWI COURT GRT FY		-1,365.00		
Total:		-662.00		
* Beginning Balance	.00	.00	.00	.0
* Ending Balance	.00	2,339.00	-2,339.00	.0

0 *
 703.00 +
 662.00 +
 2,339.00 +
 3,704.00 *

 0 *

DATE: December 7, 2020
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 0-1289-423-00-320-032-1-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1289-423-00-320-032-1-113	DWI Court- Full-Time Employees	1,933.38
0-1289-423-00-320-032-1-211	DWI Court- Health Insurance	0.00
0-1289-423-00-320-032-1-212	DWI Court- Life Insurance	0.00
0-1289-423-00-320-032-1-220	DWI Court- FICA	147.90
0-1289-423-00-320-032-1-230	DWI Court- Retirement	246.12
0-1289-423-00-320-032-1-250	DWI Court- Unemployment Compensation	11.60
TOTAL APPROPRIATION		2,339.00
0-1289-342-30-320-032-1-000	DWI Court Program Income	2,339.00
TOTAL REVENUES		2,339.00

REASON:

To allocate the GPI for the FY2021 DWI Grant Budget #2413911 from 11/1/2020-11/30/2020. The total GPI is equal to \$2,339.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

0 *
 1,933.38 +
 147.90 +
 246.12 +
 11.60 +
 2,339.00 *

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