HIDALGO COUNTY

Department Of Budget & Management

INTRA - DEPARTMENTAL TRANSFER FORM

DATE: Tuesday, December 29, 2020 **JE #:** ____________________

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Dept. of Budget and Management- For County Auditor's

ACCOUNT NUMBER: 1-1100-415-21-170-001-0-XXX

CONTACT PERSON: Damaris SanMiguel, Dir. Budget & Mgmt **PHONE:** (956) 292-7025 ext. 5410

PREPARED BY: Antonio Martinez III, Budget Analyst II **REVIEWED BY:** ____________________

Initial and Date

SUBJECT: Emergency Intra - departmental Transfer/s

Hidalgo County Auditor's Office:

I would like to request the following Intra - departmental transfer/s (increase/decrease) in accordance with Local Government Code Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM Object Code	Object Code Description	TO Object Code	Object Code Description	Amount
115	LONGEVITY PAY	117	SUPPLEMENTAL PAY	1,500.00
115	LONGEVITY PAY	212	LIFE INSURANCE	300.00
660	FURNISHINGS AND EQUIP-CONTROLLED	550	PRINTING AND BINDING	100.00
660	LONGEVITY PAY	812	SOFTWARE LICENSE RENEWALS	400.00
			TOTAL BUDGET INCREASE (DECREASE)	**2,300.00**

REASON:

Transfer needed to comply with the 2021 Board of Judges approved County Auditor Budget (Court Order Approval Date 11-12-2020).

AUTHORIZED SIGNATURE/DBM **DATE**