

January 4, 2021

Hon. David Fuentes
Commissioner, Hidalgo County Pct. #1
1902 Joe Stephens
Weslaco, TX 78577

RE: Contract # C-17-310-03-13 ~ Sunset Park Operations Facility

**Work Authorization #1 ~ Hidalgo County Precinct No. 1 Sunset Park Operations Facility – Construction Management Services
PO #778432**

Dear Commissioner Fuentes:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of December on the subject referenced project.

The following is attached:

- Invoice No. 10055

The following is a narrative of the progress for this period.

TASK		% Complete
1.0 – Pre-Design Phase Services (Generate Project Management Plan)		100%
<u>UPDATED:</u> This task is complete. Please refer to invoice dated June 1, 2018.		
2.0 – Design Phase Services		
2.1 – Oversight of A/E Design Team/Plan Review/Value Engineering		100%
<u>UPDATED:</u> This task is complete. Please refer to invoice dated December 3, 2018.		
2.2 – Contractor Qualification/Bid Solicitation and Selection		100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated September 1, 2018.		

3.0 – Construction Phase Services		
3.1 – Construction & Contract Management		40%
<p>UPDATED: B2Z continues to coordinate and manage all project documentation.</p> <p>Pending RFI's:</p> <ul style="list-style-type: none"> ● #004 – Foundation Expansion Joint <p>Pending Submittals:</p> <ul style="list-style-type: none"> ● #001 – Plumbing ● #003 – PEMB Foundation Design ● #004 – Overhead Doors <p>#Change Proposals/Orders:</p> <ul style="list-style-type: none"> ○ N/A 		
3.2 – Daily Field Reports and Progress Photos		10%
<p>UPDATED: Conducting daily job-site inspections to document the following: Job-site conditions, weather conditions, job-site safety, job progress, material deliveries, and installed construction. Documented inspection findings via job reports and photo journal.</p> <p>Project Schedule:</p> <ul style="list-style-type: none"> ● Project Start Date – 12/02/2020 ● Original Completion Date – 07/20/2021 ● Granted Weather Days – N/A ● Adjusted Completion Date—N/A <p>Project Delays:</p> <ul style="list-style-type: none"> ● N/A <p>Completed Tasks:</p> <ul style="list-style-type: none"> ● Building Pad – Compaction of Select fill ● Placement of Job Trailer ● Installation of T-Pole <p>Tasks In-Progress:</p> <ul style="list-style-type: none"> ● Installation of Underground Plumbing Lines <p>Meetings:</p> <ul style="list-style-type: none"> ● Owner/Architect/Contractor (OAC) Bi-Weekly Meetings. These meetings are held at Precinct No.1 Administration Office. B2Z facilitates discussion of general project topics, administrative items, project progress, document management, open issues, and any other new business. <ul style="list-style-type: none"> ○ OAC Meetings – N/A ○ 11/30/2020 – Contractor/Owner Site Review Meeting ○ 12/2/2020 – Preconstruction Meeting ○ 12./16/2020 – Schedule of Values review Meeting 		

4.0 – Project Close Out		0%
UPDATED: Task has not begun.		
5.0 – Meetings & Coordination on Project Development w/Stakeholders		100%
UPDATED: This task is complete. Please refer to invoice dated December 3, 2018.		

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



Jesse Ozuna
Project Manager
B2Z Engineering, LLC



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
1/4/2021	10055

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #1
 1902 Joe Stephens
 Weslaco, TX 78577

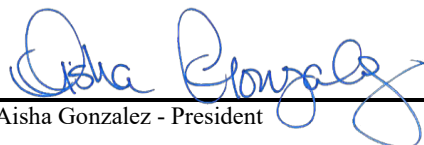
Project Info:

Contract #C-17-310-03-13 WA#1
 Sunset Park Operations Facility
 Construction Mgmt Services
 B2Z JOB: 1100
 PO # 778432

Billing Period	December 2020				
Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Task 1.0 - Pre-Design Phase Services	\$ 5,432.82	\$ 5,432.82	\$ -	\$ 5,432.82	100%
Task 2.1 - Oversight of A/E Design Team/Plan Review/Value Engineering	\$ 4,510.24	\$ 4,510.24	\$ -	\$ 4,510.24	100%
Task 2.2 - Contractor Qualification/Bid Solicitation and Selection (CMAR Delivery Method)	\$ 5,842.92	\$ 5,842.92	\$ -	\$ 5,842.92	100%
Task 3.1 - Construction & Contract Management	\$ 4,997.20	\$ 1,749.02	\$ 249.86	\$ 1,998.88	40%
Task 3.2 - Daily Field Reports and Progress Photos	\$ 29,149.25	\$ -	\$ 2,914.93	\$ 2,914.93	10%
Task 4.0 - Project Close Out	\$ 2,255.12	\$ -	\$ -	\$ -	0%
Task 5.0 - Meetings & Coordination on Project Development Activities w/Stakeholders	\$ 8,892.34	\$ 8,892.34	\$ -	\$ 8,892.34	100%
Direct Expenses	\$ 4,309.76	\$ 1,508.42	\$ -	\$ 1,508.42	35%
Total For This Billing Period					3,164.79

Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
1	\$65,389.65	\$27,935.76	47.6%	\$34,289.10


 Aisha Gonzalez - President