

BID PAGE

The quantities stated are the estimates of Hidalgo County. They represent a realistic estimate based on past consumption for purposes of securing a bid price. The quantities are not firm and are not hereby ordered or called for. No under-runs allowed and any over runs will be at no charge to the County. Term of Contract: **Commences June 30, 2021 - April 30, 2024**, with a 60 day grace period at the end of the contract term for any unforeseen delays. Any USPS postage metered rate increase **for Flat /large envelopes (only)**, proof must be provided as soon as possible.

Description Of Services To Be Performed On An "As Needed Basis"		Estimated Annual Quantity	PRICE		
			Year 2021	Year 2022	Year 2023
<i>NIGP Commodity Code: 966-76 (Print on Demand Svcs-include printing and distribute Svcs)</i>					
SECTION A					
ITEM I	1-Part Laser Printed Tax Statements (201b) Laser printed as duplex for both variable & static data. <i>(2021 - Light Green - 2022 –Light Canary Yellow – 2023 – Light Blue)</i>	350,000	\$	\$	\$
ITEM II	Folding, Inserting, Presorting and Delivery of Tax Statements, (Item I) to local U.S. Post Office	----	\$	\$	\$
<i>NIGP Commodity Code: 966-31(Envelope Printing)</i>					
ITEM III	1) Return Envelopes #9	220,000	\$	\$	\$
	2) Special Window Envelopes #10 (Permit No. to be provided)	285,000	\$	\$	\$
	3) Brown Kraft Wove Booklet Envelopes #28	3,000	\$	\$	\$
	4) White Wove Window Booklet Envelopes #28	2,500	\$	\$	\$
Shipping and Freight			\$	\$	\$
Total Cost			\$	\$	\$
ADDITIONAL METERED POSTAGE FEES –FLATS/LARGE ENVELOPES					
First Class Flat/Large Envelope # 28 (weighed Metered)		Cost - 1 oz.	\$	\$	\$
		Cost – Additional ounces	\$	\$	\$

2021-Bidder(s) commitment to print and deliver mail out of tax statement no later than: November 1, 2021.

YES	
NO	

2022-Bidder(s) commitment to print and deliver mail out of tax statement no later than: November 1, 2022.

YES	
NO	

2023-Bidder(s) commitment to print and deliver mail out of tax statement no later than: November 1, 2023.

YES	
NO	

Description Of Services To Be Performed On An "As Needed Basis"		Estimated Annual Quantity	PRICE		
			Year 2021	Year 2022	Year 2023
<i>NIGP Commodity Code: 966-76 (Print on Demand Svcs-include printing & distribute)</i>					
SECTION B					
ITEM-I	1-Part Laser Printed Tax Statements (20lb) <i>(Laser printed as duplex for both variable & static data I-II-III-IV)</i>	100,000	\$	\$	\$
ITEM-II	1-Part Laser Printed Tax Statements (20lb)	75,000	\$	\$	\$
ITEM-III	1-Part Laser Printed Tax Statements (20lb)	50,000	\$	\$	\$
ITEM-IV	1-Part Laser Printed Tax Statements (20lb)	30,000	\$	\$	\$
ITEM-V	Folding, Inserting, Presorting and Delivery of Tax Statements to local U.S. Post Office	-----	\$	\$	\$
<i>NIGP Commodity Code: 966-31(Envelope Printing)</i>					
ITEM-VI	ENVELOPES REQUIRED FOR MAILING (ITEMS I, II, III & IV)				
ITEM I	Special Window Envelopes #10	90,000	\$	\$	\$
	White Wove Window Booklet Envelopes #28	1,500	\$	\$	\$
ITEM II	Special Window Envelopes #10	65,000	\$	\$	\$
	White Wove Window Booklet Envelopes #28	1,000	\$	\$	\$
ITEM III	Special Window Envelopes #10	40,000	\$	\$	\$
	White Wove Window Booklet Envelopes #28	800	\$	\$	\$
ITEM IV	Special Window Envelopes #10	20,000	\$	\$	\$
	White Wove Window Booklet Envelopes #28	500	\$	\$	\$
Shipping and Freight			\$	\$	\$
TOTAL COST			\$	\$	\$
ADDITIONAL METERED POSTAGE FEES –FLATS/LARGE ENVELOPES					
First Class Flat/Large Envelope # 28 (weighed Metered)		Cost - 1 oz.	\$	\$	\$
		Cost- Additional ounces	\$	\$	\$

Item I:Bidder commits to print & deliver mail out of **2021 Tax Statements no later than: January 20, 2022**Bidder commits to print & deliver mail out of **2022 Tax Statements no later than: January 20, 2023**Bidder commits to print & deliver mail out of **2023 Tax Statements no later than: January 20, 2024**

YES		NO	
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Item II:Bidder commits to print & deliver mail out of **2021 Tax Statements no later than: February 18, 2022**Bidder commits to print & deliver mail out of **2022 Tax Statements no later than: February 18, 2023**Bidder commits to print & deliver mail out of **2023 Tax Statements no later than: February 18, 2024**

YES		NO	
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Item III:Bidder commits to print & deliver mail out of **2021 Tax Statements no later than: March 15, 2022**Bidder commits to print & deliver mail out of **2022 Tax Statements no later than: March 15, 2023**Bidder commits to print & deliver mail out of **2023 Tax Statements no later than: March 15, 2024**

YES		NO	
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Item IV:Bidder commits to print & deliver mail out of **2021 Tax Statements no later than: April 15, 2022**Bidder commits to print & deliver mail out of **2022 Tax Statements no later than: April 15, 2023**Bidder commits to print & deliver mail out of **2023 Tax Statements no later than: April 15, 2024**

YES		NO	
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BIDDER'S INFORMATION:

I, the undersigned, hereby certify that I am a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBER: _____

FAX NUMBER: _____

CELL NUMBER: _____

CONTACT PERSON: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____

DATE: _____