DATE: January 14, 2021

2021
Transfer

AI- 79163

DEPARTMENT HEAD: Ricardo Rodriguez, Jr., Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office/ AUTOPSIES

ACCOUNT NUMBER: 1-1100-421-00-080-003-0-XXX

Contact Person: JOHN PENA **Ph#:** (956) 292-7604 Ext. 8087

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
340	TECHNICAL SRV	780	CAPITAL LEASES	2,070.00
340	TECHNICAL SRV	442	EQUIP & VEHICLE RENT	26.00
340	TECHNICAL SRV	631	BOTTLED WATER	150.00
340	TECHNICAL SRV	550	PRINTING & BINDING	49.00
660	FURN & EQUIP CNTRLD	751	MACHINERY & EQUIPMENT	15,000.00
			TOTAL	$ 17,295.00

REASON:
Transfer needed to fund the lease of the RICOH machine, water cooler rental, bottled water, business cards for an employee, and servers for the Forensic Center.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK