



Hidalgo County Head Start Program

Policy Council Agenda

DATE: December 16, 2020

SUBJECT: Discussion/Approval on Request to Purchase Four (4) Vehicles (Express Cargo Vans) through the Hidalgo County’s Membership/Participation with the Texas Association School Board (TASB) Buyboard’s Awarded Vendor (Contract #601-19), Caldwell Country Chevrolet (Including TASB Administrative Fees.)

RATIONALE/NEED: The program will use these vehicles for performing Head Start daily work functions. This contract would allow the purchasing of the lowest and best pre-bided prices on vans under program /cooperative.

RECOMMENDATION: Administration recommends approval.

COST: Head Start Funds for this project are available.
\$96,320.00

RELATED INFORMATION INCLUDED: Participant Info/Proposal

INITIATED BY: Ambrosio Tovar, Procurement Director

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director

PROGRAM DIRECTOR’S APPROVAL: Jeremi Flores

QUOTE# 001

CONTRACT PRICING WORKSHEET

End User: HIDALGO COUNTY HEAD START			Contractor: CALDWELL COUNTRY		
Contact Name: AMBROSE TOVAR ANGELICA SALINAS			CALDWELL COUNTRY		
Email: AMBROSIO.TOVAR@HCHSP.ORG			Prepared By: Averyt Knapp		
Phone #: 956-380-4150			Email: aknapp@caldwellcountry.com		
Fax #: 956-381-0439			Phone #: 979-567-6116		
Location City: MCALLEN, TX			Fax #: 979-567-4376		
Date Prepared: OCTOBER 6, 2020			Address: P. O. Box 27, Caldwell, TX 77836		
Contract Number: BUY BOARD #601-19			Tax ID # 14-1856872		
Product Description: 2021 CHEVROLET EXPRESS CARGO VAN CG23405					
A Base Price & Options:					\$23,980
B Fleet Quote Option:					
Code	Description	Cost	Code	Description	Cost
	8,600#GVWR, 2021- EXTENDED VAN CG23705, 155" WHEELBASE, 4.3L-V6, 8-SPD AUTOMATIC, AIR CONDITION, AMFM- STEREO, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, SWING OUT SIDE AND REAR CARGO DOORS W/GLASS, TRAILER TOW PACKAGE, REAR VISION CAMERA, FOB MCALLEN	INCL			
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
Subtotal B					INCL
C Unpublished Options					
Code	Description	Cost	Code	Description	Cost
Subtotal C					
D Other Price Adjustments (Installation, Delivery, Etc..)					
Subtotal D					INCL
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)					\$23,980

Quantity Ordered	4
Subtotal E	\$95,920
F Non-Equipment Charges (Trade-In, Warranty, Etc...)	
BUY BOARD FEE	\$400
G. Color of Vehicle: WHITE	
H. Total Purchase Price (E+F)	\$96,320
Estimated Delivery Date:	120-150 DAYS APPX